

AGENDA

Meeting: Bradford on Avon Area Board
Place: St Margaret's Hall, Bradford on Avon
Date: Wednesday 28 November 2018
Time: 6:30pm for 7.00pm start

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding, direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Jim Lynch - Bradford on Avon North

Cllr Johnny Kidney - Winsley & Westwood

Cllr Trevor Carbin – Holt & Staverton (Chairman)

Cllr Sarah Gibson – Bradford on Avon South

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Items to be considered	Time
<u>Arrival and refreshments</u>	6:30pm
<p>PART ONE:</p> <p>Bath Clean Air Zone – potential impact on our town and villages</p> <p>Chaired by Councillor Sarah Gibson, Chairman, Bradford on Avon Community Area Transport Group</p> <p>Consultation responses from Wiltshire Council, Bradford on Avon Town Council, parish councils, stakeholder groups and individuals</p>	7:00pm
<p>PART TWO:</p> <p>1 Apologies for Absence</p> <p>2 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p> <p>3 Approval of Minutes (Pages 1 - 4)</p> <p>To approve and sign as a correct record the minutes of the meeting held on the 12 September 2018</p> <p>4 Chairman’s Announcements</p> <ul style="list-style-type: none"> • Solutions for Health Weight Loss Programme • Banning of Sky Lanterns and Balloon releases on Wiltshire Council land • Christmas Lights Switch On, Bradford on Avon, Friday 30 Nov • Salisbury Christmas Market and Ice Rink 	8:30pm
<p>5 Partner Updates</p> <ul style="list-style-type: none"> • Wiltshire Police • NHS Wiltshire • HealthWatch Wiltshire • Parish Councils • Dorset and Wiltshire Fire and Rescue 	8:35pm

6	<p>National Armed Forces Weekend 2019</p> <p>Peter Dunford, Community Engagement Manager</p> <p>Councillor led bid from Trevor Carbin requesting funding towards participation of the Bradford on Avon community area in the National Armed Forces Weekend in Salisbury, 28-30 June 2019</p>	8:40pm
7	<p>Community Grant Scheme – applications for funding</p> <ul style="list-style-type: none"> • West Wilts Gymnastics requesting £1,000 towards the installation of safety pits filled with foam for safe Parkour Gymnastics and Trampolining training • Monkton Farleigh Village Hall requesting £800 towards the replacement of rotten wooden frames in kitchen toilets and storeroom • Bradford on Avon Bowls Club requesting £2,340 towards an organic maintenance and improvement programme for the bowling green • Bradford on Avon Town Council requesting £2,000 towards new Christmas Lights and switch-on event • Wiltshire Music Centre requesting £2,500 towards the “My Science Fair” event in 2019 • Councillor led bid from Sarah Gibson requesting £1,000 towards start-up funding for the “Floaty Boat Fund” • Councillor led bid from Trevor Carbin requesting £1,000 towards works to Staverton Marina slipway trees 	8:50pm
8	<p>Working Group Updates (Pages 5 - 14)</p> <p>Community Area Transport Group – Cllr Sarah Gibson</p> <ul style="list-style-type: none"> • To approve and sign as a correct record the Minutes of the CATG on 12 November <p>Health and Wellbeing Group – Cllr Johnny Kidney</p> <ul style="list-style-type: none"> • To approve and sign as a correct record the Minutes of the HWG on 10 September <p>Local Youth Network - Cllr Jim Lynch</p>	9:20pm

9 **Date of Next Meeting**

- Wednesday 16 January 2019 at St Laurence School

9:30pm

Public consultation

A Charging Clean Air Zone for Bath



Have your say on Bath's Clean Air Zone

A high level of pollution in Bath, caused by vehicle emissions, is harming the health of people living and working in the city.

The Government has now asked us (along with 27 other local authorities) to reduce levels of nitrogen dioxide (NO₂) in the air by 2021 at the latest, and is providing all of the funds to do this.

Our preferred option to achieve these improvements is a **Class D Clean Air Zone (CAZ)**. This would mean charging drivers of all higher emission vehicles – including cars – to drive in the city centre from late 2020. Lower emission vehicles would not pay the charge.

We also looked at other options, including not charging higher emission cars, but extensive analysis has shown that none of these options would enable us to meet the required reduction of NO₂ in the time allowed.

Our proposal for a Class D CAZ is now being reviewed by the Government, and the Council must reach a final decision in December 2018. Your views will be taken into account.

Causes of air pollution

There are a number of places in Bath where NO₂ exceeds the EU and national legal limit of 40 ug/m³, mainly caused by diesel and older petrol vehicles. Our monitoring shows that, on average, buses and coaches contribute 32 per cent of NO₂ measured in Bath, HGVs: 19 per cent, and diesel cars and vans: 41 per cent. Petrol cars contribute 7 per cent.

Health impacts

A high level of NO₂ makes heart and lung conditions worse. 12,000 people in Bath and North East Somerset suffer from asthma, and exposure to NO₂ at high levels can trigger attacks. Over the longer term it contributes to reduced lung development in children and is linked to increased possibility of heart attacks and dementia.

A charging zone would quickly improve the air we breathe by deterring higher emission



vehicles from driving in the city. It is supported in Bath by Asthma UK, British Heart Foundation and the British Lung Foundation.

The zone

The proposed zone (pages 4-5) is in the centre of the city, but it would also improve air quality on arterial routes such as London Road and the A36. Outlying towns and villages should also see improvements with more lower emission vehicles on the road.

Charges would not affect everyone

Some of you will already drive lower emission vehicles, cycle or take public transport, so would not be affected by the CAZ. Many will naturally change to lower emission vehicles over the next few years. In fact, our research tells us that by 2021, it would affect only 25% of vehicles.

We're also looking to lessen the impact of the zone with a range of proposed exemptions, concessions and measures to help people get around. See pages 6-7.

Timing

If our proposals are accepted, a charging zone would be in place by the end of 2020.

Have your say

We're very keen to hear your views. Please complete our questionnaire, available online and at your local library, or come to one of our regular events. Turn to the back for details.

Completed questionnaires must be received by 26 November 2018 (23:59 hrs)

How would the Clean Air Zone work?

We're proposing a Class D CAZ, which means that all higher emission buses, coaches, HGVs, private hire vehicles, taxis, LGVs/vans and cars would be charged when driving in the city centre from late 2020. See map of the zone overleaf.

We looked carefully at other options, such as not charging higher emission cars, but our analysis shows that this would not sufficiently reduce NO₂ in the time available.

Who would be charged?

Only people driving higher polluting vehicles would have to pay in the zone, and no vehicle would be banned. This is not a congestion charge.

Charging depends on whether or not an individual vehicle meets the Government's minimum emissions standards to travel freely in a Clean Air Zone. These minimum standards are: Euro 6 diesel vehicles, Euro 4+ petrol vehicles and ultra-low emission vehicles.

In light of the Government's directive, we're proposing that drivers of the following vehicles would be charged to drive in central Bath from late 2020:

- Pre-Euro 6 diesel vehicles, including hybrids (older than approx. 2015)
- Pre-Euro 4 petrol vehicles, including hybrids (older than approx. 2006)

Local and national exemptions apply.



Who would not be charged?

Drivers of the following vehicles would not be charged because they meet the Government's minimum emission standards i.e. they are compliant, lower emission vehicles:

- Euro 6 diesel vehicles (registered from approx. 2015)
- Euro 4, 5 or 6 petrol vehicles (registered from approx. 2006)
- Fully electric and hydrogen fuel cell vehicles

We strongly recommend that you contact your vehicle manufacturer to confirm its Euro standard. The date of manufacture, which indicates the Euro standard, is not the same as the date of registration.

National exemptions would also apply to:

- Vehicles within the disabled passenger tax class
- Vehicles within the historic vehicle tax class

And we're proposing local exemptions for:

- Motorcycles and mopeds
- Vehicles driven by disabled people
- Emergency vehicles

In addition, **local concessions** would give certain groups more time to adapt. These proposals are outlined on page 6.

About Euro standards

A Euro standard (i.e. Euro 1-6) represents the amount of pollution emitted by a vehicle's exhaust. A higher Euro number indicates that the engine is newer and its emissions cleaner. A lower Euro number means the engine is older and more polluting. Please note that diesels create more NO₂ than petrol vehicles.

This is all in accordance with the Government's Clean Air Zone Framework guidance.

Proposed charges

- £9 for higher emission, non-compliant cars, taxis and LGVs/vans
- £100 for higher emission, non-compliant buses, coaches and HGVs

Charges would apply once in every 24-hour period (midnight to midnight) when entering or driving in the zone. This would apply 7 days a week, 365 days a year. If your vehicle is parked in the zone and does not move, you would not pay the charge.

How we set the proposed charges

The charge levels are based on considerable analysis of data, including results of a survey completed by more than 1,000 local drivers of higher emission vehicles.

The proposed charges are not designed to raise income for the Council, but to make the required air quality and health improvements by 2021 at the latest.

They are just high enough to encourage drivers of higher emission vehicles to use alternative travel or change their vehicle, and would deter unnecessary short cuts through the city centre.

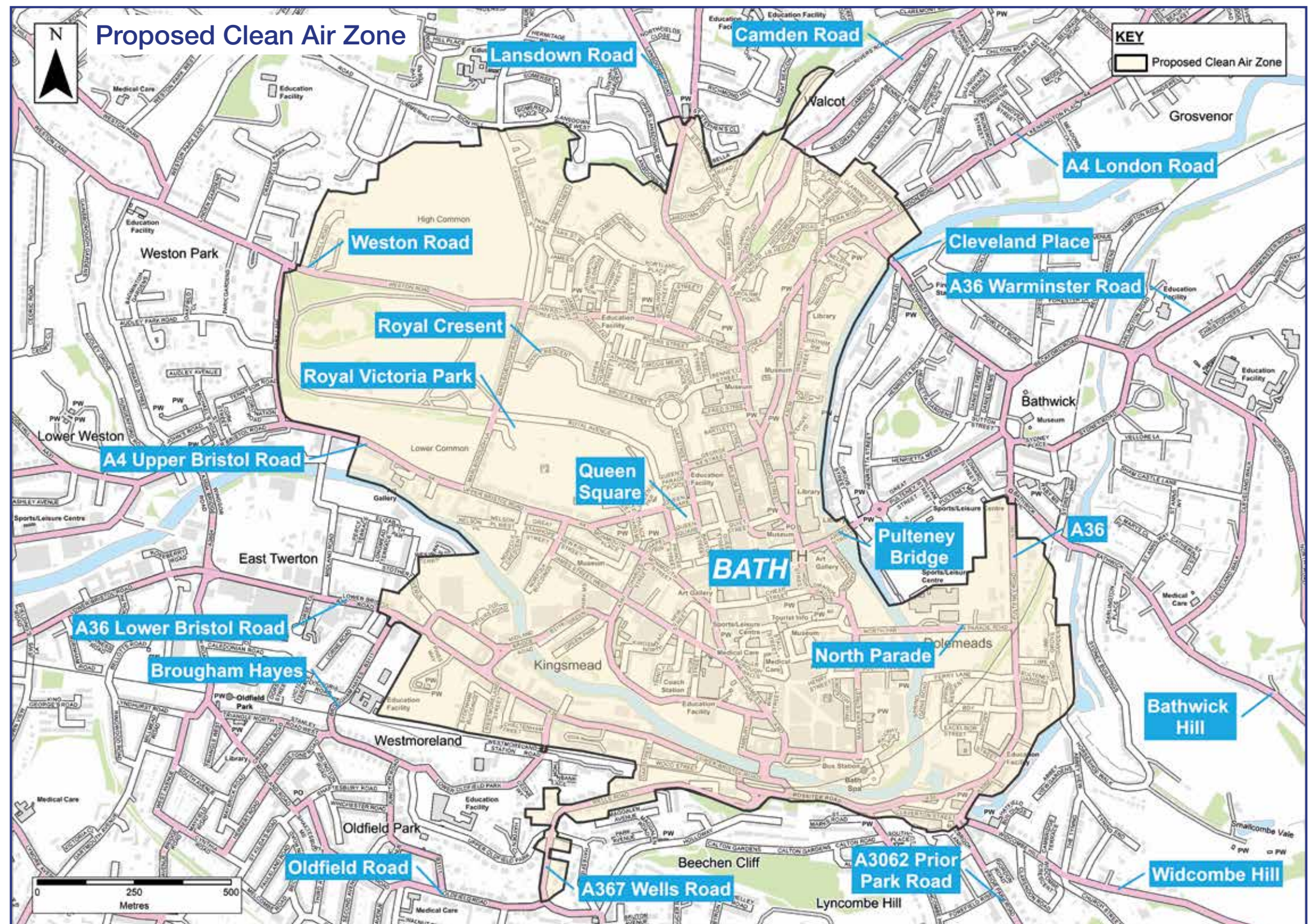
Paying the proposed charge

Cameras would be set up in and around the zone that would read every vehicle's number plate as they pass and establish compliance or non-compliance. Drivers of non-compliant vehicles would need to pay the charge by midnight of the following day at the latest. A penalty charge notice would be issued to those that fail to pay.

The zone

This map shows the area of Bath that we are proposing to include within the zone. The previous version, published in the spring, has been amended to take into account residents' views.

Our modelling now tells us that the majority of roads outside the zone would not see an increase in traffic but would see an



improvement in air quality. Some roads might see a slight increase in traffic only, but these would be closely monitored and any problems would be addressed through traffic management.

The boundary has also been carefully drawn to reduce opportunities for higher emission HGVs to take short cuts through Bath.

Why does the zone only include the city centre?

The proposed zone would deliver the required reductions in NO₂ with the least impact on residents and the local economy.

However, our assessments also show that there would be improved air quality on all arterial roads.

Support for the community

While we anticipate that 75% of vehicles would be compliant by 2021, it's important that we assist people to get around the city.

Some Government funds are available to help us do this, as well as any surplus revenue from the zone after 2021.

Concessions

We are proposing concessions for vulnerable groups driving Euro 4 and 5 diesel vehicles (registered from approx. 2006):

- Registered blue badge holders
- Registered healthcare providers
- Registered community transport providers

A concession is also proposed for:

- Euro 5 diesel hybrids (registered from approx. 2010/11)

These would only apply locally until 1 January 2022.

Support for taxis

Taxis are important to the city, so we also plan to delay charging certain types of taxis until 1 January 2022, giving drivers additional time to change their vehicles. This concession would only apply to taxis licenced by the Council. It includes:

- Accessible taxi and private hire diesel vehicles registered from approx. 2006 (Euro 4 and 5)



- Taxi and private hire diesel vehicles registered from approx. 2010/11 (Euro 5)

We are also updating the Taxi Licensing Policy & Conditions to ensure taxis are compliant.

Working with public transport

We want to encourage better use of the park & ride and public transport to support the zone.

We're working closely with bus operators to help them secure funding to upgrade their engines. We anticipate that all buses will be compliant by the time a zone is introduced, and that operators will respond to any increased demand.

In addition, we're looking to extend the operating hours for the park & ride.

Support for the local economy

We have a resilient, unique economy but we accept that some businesses might need help adjusting to the CAZ in the short term. We are therefore inviting business owners to meet with us at our regular surgeries. Details are online at www.bathnes.gov.uk/breathe.

Our assessment indicates that the majority of vehicles (75%) will naturally become compliant by 2021, and we will be doing everything we can to ensure that people have the information they need to get compliant in cost-effective ways, or find alternative transport into Bath.



Other supporting measures

The following proposals are dependent on funding from the Government and any surplus revenue from the zone in the future.

Projects under way

- Retrofitting older buses
- An air quality awareness campaign to encourage a shift in travel behaviour

Subject to funding by 2021

- Additional retrofitting of older buses
- Anti-idling enforcement
- Reduced cost of parking permits for ultra-low emission vehicles such as fully electric cars
- Additional and improved cycle parking
- Additional and improved electric vehicle charging points
- Extended opening hours at the park & ride sites, plus secure overnight parking
- Walk/scoot/cycle-to-school initiatives
- Financial support schemes for residents and businesses that need it most

Subject to funding post-2021

- Additional improvements to walking and cycling routes
- Introduction of electric cycle hire in the city
- Expansion of low-emission car and van clubs in the city
- Public transport improvements on key routes into the city and within the zone



- Smaller park & ride sites along existing bus routes
- Support for local HGV owners to retrofit Euro 4 and 5 diesel vehicles

How would the zone be funded?

The Government would provide all of the necessary funds. Costs would not fall to the local taxpayer. Revenue from the zone would go towards its operating costs, or be re-invested in measures to encourage cleaner travel and transport in Bath.



How did we reach this proposal?

We arrived at this proposal for a Class D Clean Air Zone (CAZ) after considerable analysis and research lasting over 12 months, drawing on local and national data sets and detailed traffic and air quality modelling.

This included looking at a wide range of options to assess what measures could reduce NO₂ to within legal limits by 2021. In spring, these were narrowed down to three different types of Charging Clean Air Zone:

The original options

Class B CAZ: Charges for higher emission buses, coaches, private hire vehicles, taxis and HGVs

Class C CAZ: Charges as outlined for B, including higher emission LGVs/vans

Class D CAZ: Charges as outlined for B and C, including higher emission cars

We engaged the public on these proposals (including a range of supporting measures) and the feedback we received has helped to shape our preferred option.

In-depth analysis has since indicated that CAZ Classes B and C would not sufficiently reduce NO₂ in the time permitted by the Government.

Technical modelling tells us that a Class D CAZ is our best course of action to improve air quality by 2021.

Our assessment has been developed in accordance with Government guidelines and is under consideration by the Joint Air Quality Unit (JAQU). It has been carefully assessed for health, economic and financial impacts.

You can read the full report for this proposal online at www.bathnes.gov.uk/breathe.

Find out more and have your say

This is a public consultation on our preferred option for a Class D CAZ for Bath. It is open until 26 November 2018, and more information can be found online or at a B&NES library or One Stop Shop.

A decision needs to be reached by the Council in December 2018, and your views will be taken into account.

Complete a questionnaire

We're very keen to hear your views. To find out more and complete a questionnaire:

- Go to www.bathnes.gov.uk/breathe
- Visit a B&NES library or One Stop Shop

The closing date for comments is 26 November 2018 (23:59 hrs).

Attend an event

We're holding regular drop-in events and public surgeries until 26 November.

Here we can discuss your concerns and answer questions.

Please go online for details or call 01225 39 40 41.

Keep up to date

Should our proposal be approved, a Class D CAZ would be in place by the end of 2020.

- Subscribe to our newsletter at www.bathnes.gov.uk/breathe
- Follow us on Twitter and Facebook

 facebook.com/bathnes

 twitter.com/bathnes

- Use **#BathBreathes2021**



MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Laurence School, Ashley Road, Bradford on Avon, BA15 1DZ
Date: 12 September 2018
Start Time: 4.00 pm
Finish Time: 5.40 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Trevor Carbin (Chairman), Cllr Johnny Kidney, Cllr Jim Lynch, Cllr Sarah Gibson (part meeting)

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
David Redfern – Head of Communities

Town and Parish Councillors

Bradford on Avon Town Council – Alex Kay
South Wraxall Parish Council - Nigel Gill
Westwood Parish Council – Julie Adcock

Partners

Wiltshire Police – Inspector James Williams
Office of the Police & Crime Commissioner – Jerry Herbert, Assistant Commissioner
Dorset & Wiltshire Fire and Rescue Service – Andy Green
Wiltshire Mighty Girls – Marsha Mars
Community Family Care – Sasha Hart and Dan Whitson-Jones
Young people from St Laurence School and the Bradford on Avon Youth Club

Total in attendance: 32

PART ONE: Youth Workshop

The workshop was attended by young people from St Laurence School and from the BoA Youth Club. Pizza and drinks had been provided to entice them to stay on after school!

Councillor Jim Lynch, Chairman of the Bradford on Avon Local Youth Network, introduced Councillor Alex Kay, Mayor of Bradford on Avon. On behalf of the Town Council and its youth provider, Community Family Care (CFC), Alex welcomed all, particularly the young people present who had come to input their ideas to help shape up the new youth service for the Bradford on Avon area.

Sasha Hart from CFC introduced her team and gave a presentation by way of an introduction to the company and to the contract that they had been commissioned to deliver

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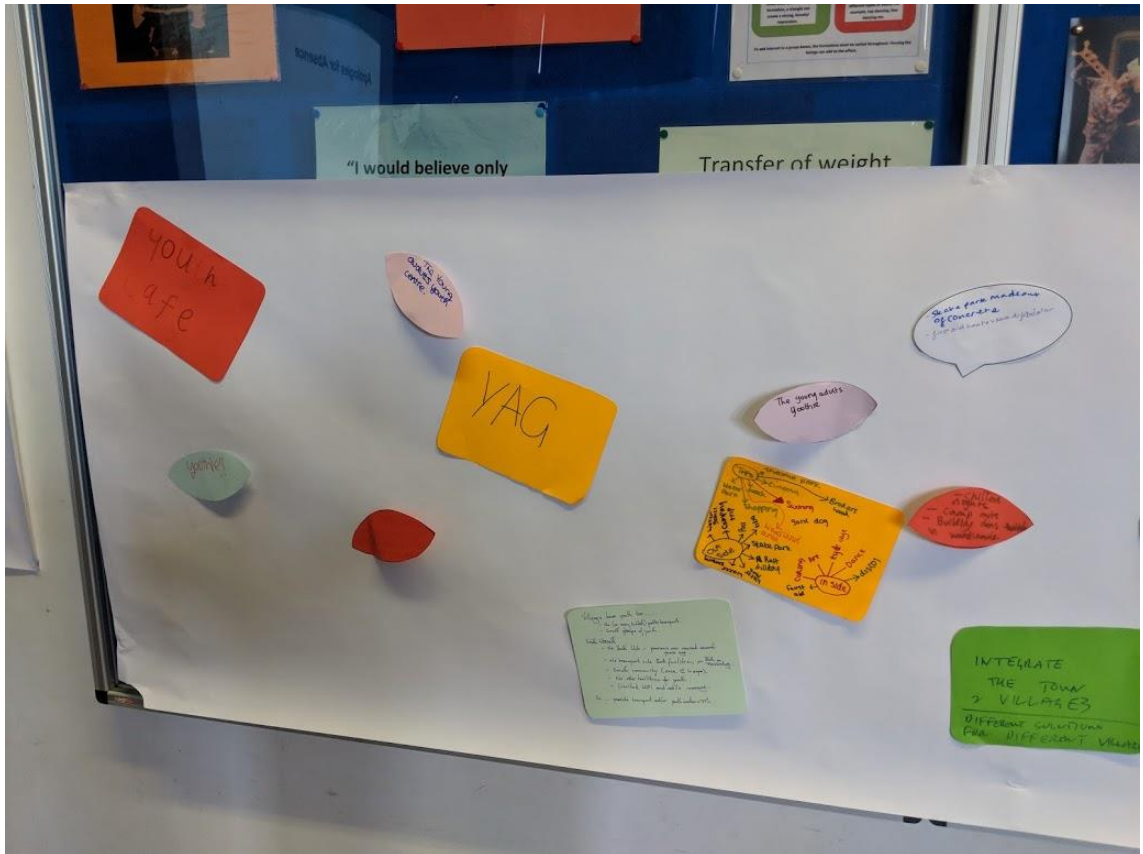
Using flipchart, post-it notes and marker pens, the young people were asked to summarise the local youth issues that needed to be addressed, and also to come up with ideas for the name and shape of the new service.

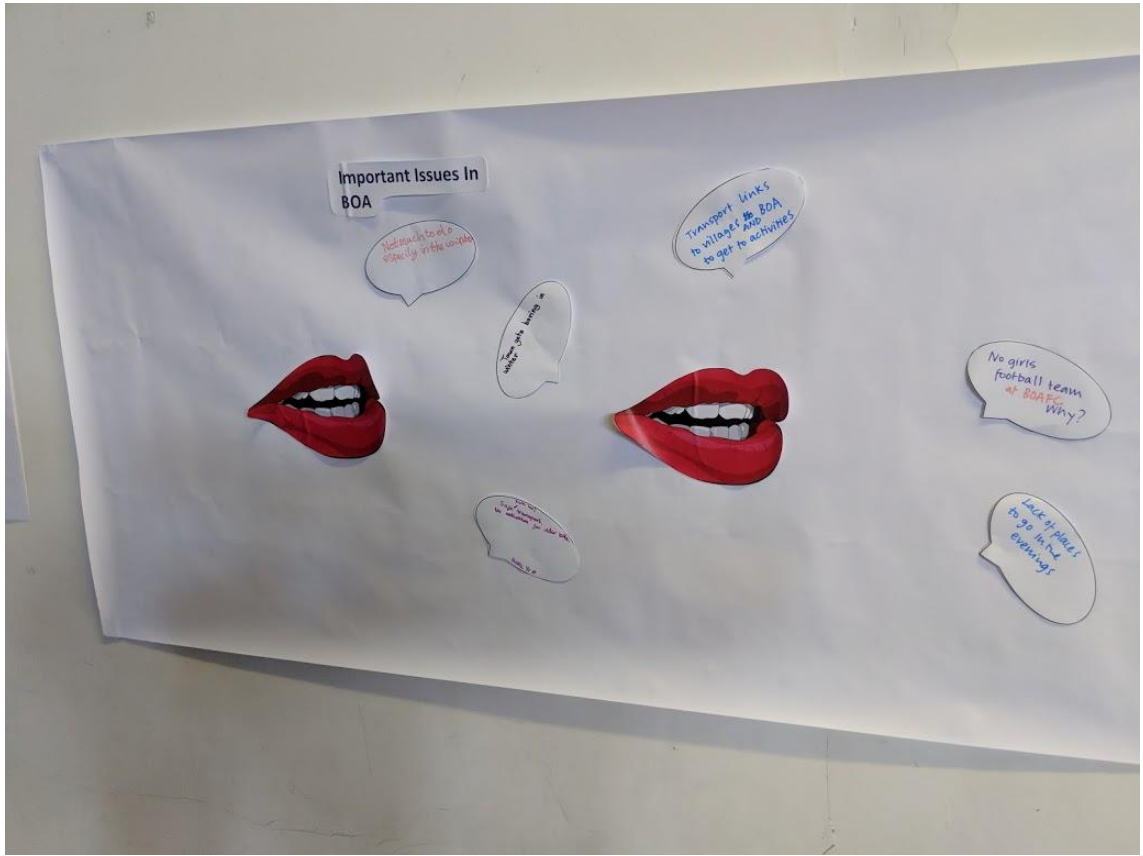
Comments from CFC

The session provided a good start to the process of defining the new youth service. The group 14 young people attended and engaged in the exercises, writing down their ideas and presenting them to the room using the microphones provided. Pictures of what they created and their ideas can be found below. We are really pleased with the feedback from the meeting however we are aware this doesn't give us a detailed and representative cross-section of the thoughts of all young people across Bradford on Avon. We have therefore also conducted an online survey through which nearly 800 young people have been engaged. Both of these pieces of work will be brought together and used to inform planning and practice decisions going forward – especially in setting up a young person led forum.

Next Steps

Councillor Lynch thanked all for their enthusiastic participation in the workshop. The outcomes would be fed into the launch of the new service which was planned for October half term week at the BoA Youth Club. Thereafter, the Area Board is keen to work with the Town Council and interested parish councils to bring the service out to the villages so that it becomes a community-area-wide initiative. There is great potential to pool funding from the Town Council, parish councils, Wiltshire Council and the Colonel Llewellyn Palmer Trust, a local educational charity with an annual grants scheme, to join up services and funding for the benefit of young people locally.





PRESS RELEASE: Youth Strategy comes to life

The Town Council's Youth Strategy, authored by Leader of the Council Dom Newton and adopted by the Council in December 2017, is moving into delivery with the appointment of Community Family Care, part of Community Foster Care, to provide youth services in the town.

Following a highly competitive tender process, with impressive presentations from the Community Family Care team and a national children's charity, Councillors agreed that the new provider would provide a highly innovative, responsive and localised service for Bradford on Avon and the surrounding villages. The new service will also bring jobs to the local area, with the expected recruitment of several youth workers as part of the service.

The Youth Service, funded primarily by the Town Council, with additional financial support from the Bradford on Avon Area Board and Colonel William Llewellyn Palmer Educational Charity (CWLPEC), will operate in the town and reach out into the surrounding villages, covering an area matching the four Wiltshire Council divisions of Bradford on Avon—North, Bradford on Avon—South, Holt and Staverton and Winsley and Westwood.

The service will be working with young people aged 10 to 18 and up to 25 for young people with additional needs or who have been in care. It will deliver some 'traditional' services, in addition to outreach work and more targeted work with young people. It will also work closely with local schools and other service providers, including delivering preventative work to address behaviours that may place young people at risk.

Councillors are also keen that the service provides a platform for young people to have more of a direct say in decisions that affect them and will be looking to the service to provide opportunities for youth participation and citizenship initiatives.

Leader of the Council Dom Newton said:

"We are very, very excited to be working with Community Family Care in delivering one of the first new Youth Services to be commissioned since 2010. We are increasingly seeing community councils like BOATC taking this type of step and we are proud to be leading a partnership across all party lines at Town and Area Board level to deliver an innovative and exciting service for young people in the town.

"The service has key elements – outreach and detached work, as well as youth club services – but it will really be for our young people to decide, with the new youth workers, what those new services really look like. We're looking forward to seeing how those develop and are hopeful that it will help a new generation of young people engage in their local community and with an expectation and understanding of their right to have their voice heard in decisions, locally and nationally".

Mark Kingston, Chief Executive of Community Family Care said:

"As a local charity which has been operating in Wiltshire for over 14 years, we are a firm believer in the significant value and social capital held both within all local young people and the local community. At Community Family Care, we are driven by our values and see our role as unleashing the potential and ultimately enabling the community to release the ambition of their young people and creating a better Bradford on Avon.

We want young people to feel this is their service and as a starting point, would like young people to develop the name for their new youth service. We are inviting suggestions from local young people to be emailed in to us at: Info@Communityfamilycare.co.uk."

Notes for editors:

The Youth Strategy document was adopted by the Town Council in late 2017 and covers both youth service provision in the town and area (part one) and improving opportunities for jobs and housing in the town (part two) for young people up to the age of 30. This was based on a review of current demographic trends, which show a marked difference in the numbers of 20-30 years olds in the town, against other towns of similar size and the social imbalance that can bring. It is also predicated on the idea that providing young people with the opportunity to engage in their local community means that they will value the outputs far more and that it embeds a habit of engagement in decision-making that will enhance political engagement of all types.

BOATC have assigned £40,000 funding for the Youth Strategy in year one, with a further £8,000 from the CWLPEC and around £6000 from the Bradford on Avon Area Board. The contract is for three years lasting until July 2021, with a total contract value of just under £142,000 split over those three years.

Community Family Care is a trading name of Community Foster Care which is a registered Charity with 20 years' experience of supporting children and families through fostering and edge of care services. Established in 1998, CFC developed from neighbourhood projects and supported local families to foster; enabling young people to safely remain within their communities. Today CFC operates across offices in Gloucestershire, Wiltshire, Lancashire and Cumbria providing high quality fostering services and, through its Community Family Care Team, it also offers a range of edge of care and early intervention support to children and families.

<u>Agenda Item No.</u>	<u>PART TWO – Area Board - Summary of Issues Discussed and Decisions</u>
1.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Sarah Gibson – Wiltshire Council – who had to leave early</p>
2.	<p><u>Declarations of Interest</u></p> <p>Cllr Jim Lynch - Food of Love Festival grant application</p>
3.	<p><u>Minutes</u></p> <ul style="list-style-type: none"> • The Minutes of the Area Board meetings held on the 11 July 2018 were signed as the correct record
4.	<p><u>Chairman's Announcements</u></p> <p>The following Chairman’s announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Local Government Boundary Commission consultation on new division boundaries • Localised Labour Market Intelligence • Animal Licensing • Annual Election Canvass • Bath Clean Air Zone consultation
5.	<p><u>Partner Updates</u></p> <p>Deputy Wiltshire Police and Crime Commissioner – Jerry Herbert introduced himself and gave a brief overview of his role supporting Angus Macpherson.</p> <p>The following partner updates contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue • NHS Wiltshire

	<ul style="list-style-type: none"> • HealthWatch Wiltshire
6.	<p><u>Community Grant Scheme - applications for funding</u></p> <p>The Area Board considered two applications for grant funding:</p> <p>Decision</p> <p>Cllr Jim Lynch awarded £2,000 towards the “Food of Love” food/drink/music/community festival in March 2019</p> <p><i>Note: Cllr Jim Lynch did not vote on this application</i></p> <p>Decision</p> <p>Cllr Sarah Gibson awarded £800 towards the repair and re-opening of the St Aldhelm’s Play Area in Bradford on Avon</p>
7.	<p><u>Working Group Updates</u></p> <p>Community Area Transport Group – Sarah Gibson</p> <ul style="list-style-type: none"> • The notes of the meeting held on 3 September 2018 were agreed <p>Health and Wellbeing Group – Johnny Kidney</p> <ul style="list-style-type: none"> • The notes of the meeting held on 10 September 2018 were agreed <p>Local Youth Network – Jim Lynch</p> <ul style="list-style-type: none"> • A big thanks to everybody involved in the youth themed meeting today, now need to build some strong links with Community Family Care to move the youth agenda forward
8.	<p><u>Date of Next Meeting</u></p> <ul style="list-style-type: none"> • Wednesday 28 November 2018 at St Margaret’s Hall, Bradford on Avon

Solutions 4 Health

Solutions 4 Health has been commissioned by Public Health, to provide a new adult weight management programme for Wiltshire. With a significant track record in tackling health inequalities, through the delivery of innovative prevention and behaviour change programmes, Solutions 4 Health (S4H) is a leading provider of public health services across the country. Examples of the health improvement programmes and services we currently provide can be found here: <https://www.solutions4health.co.uk/our-services/>

Shape Up 4 Life

What is it?

Shape Up 4 Life (SU4L) is a **FREE 12-week** Tier 2 Weight Management programme that supports people to **lose weight and keep it off** long term.

SU4L is run in **groups** of 12 – 15 people, during the daytime and evening in community settings; sessions are **interactive, practical and discussion based**.

Each **1.5-hour weekly session** consists of a 45-minute **nutrition workshop** covering topics such as snacking, portion sizes, fats and sugar. Followed by 45 minutes of **light exercise** such as circuits, boxercise, resistance bands and seated exercise.

The programme focuses on **behaviour change**, individuals have their weight taken each week and are encouraged to work towards a **5% weight loss goal** by week 12; with **follow up sessions at 6 and 12 months**.

Who is it for?

- ✓ People that want to lose weight
- ✓ Aged over 16 with a BMI ≥ 30 kg.m² or ≥ 28 with comorbidities
- ✓ Living within Wiltshire
- ✓ Appropriate for people with health conditions* such as type 2 diabetes, controlled high blood pressure and depression.



ShapeUp4Life

Free support to lose weight and keep it off

Feedback from Health Professionals:

“It’s accessible and easy for me to refer. Patients actually love it. It’s local, its 12 session’s so there’s an element of continuity there. They’re talking about food, there’s gentle exercise. Of course its free, which in this economic climate patients really appreciate. The feedback I’ve had from patients is it’s valuable, they gain lots of information and they are able to change their lifestyle as a result.” – Dr Hussain Parkside Surgery

I just wanted to share one of my patient’s comments with you. She has just finished the 12-week Shape up 4 Life course at Lambourn and has nothing but positive comments about the course leader, the course in general and the support material. This lady has lost 5kg during the course and now regularly attends the gym. She showed me the participant notebook which looks really informative – Hungerford Surgery

How can patients join?

The referral process is as follows:

Patients without health conditions who are not taking medication

- Can self-refer onto SU4L by signing up on our website or calling our team.

Patients with health conditions/ taking medication

- Health professional referral form must be completed by a GP or Practice Nurse
- Auto populating referral forms available via EMIS, Vision, DXS and SystmOne
- Provides the team with sufficient information to ensure that the programme is appropriate and adaptable, with exercise sessions available as required
- **Referrals can be sent via:**
Secure Email, shapeup4life.wiltshire@nhs.net, Fax +44 1249431055

Promotional materials such as posters, leaflets and bookmarks will be delivered to all surgeries.

For further details on these services please contact: Katherine Reeves,
Katherine.reeves@solutions4health.co.uk Tel: 01183 344 1844 or 07500 102 017

Chairman's Announcements

Subject: Banning of Sky Lanterns and Balloon Releases on Wiltshire Council Land.

Large scale balloon and sky lantern releases are familiar sights and are often carried out at events to remember lost loved ones or mark other special events. Wiltshire Council is the latest to pass the ban on the release of balloons and sky lanterns on its land, following a report on the environmental and wildlife impact. The ban includes biodegradable balloons, as balloons cannot degrade quickly enough to not prove a hazard for wildlife.

The council understands that there are different reasons that people may wish to take part in organised balloon / sky lantern release events, however there are other activities that can be undertaken. We hope this move by Wiltshire Council will help to raise awareness of the issue and will encourage other Town and Parish Councils to take a similar approach.

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Wiltshire Council
Where everybody matters



Bradford on Avon Area Board Report

November 2018

Hello and welcome to this month's Community policing report.

Child Safety Online

A practical guide for parents and carers whose children are using social media.

Social networking is hugely popular. Many young people are sophisticated in the way they use social media apps and websites, tailoring their communication for different audiences, and accessing them from a range of devices including smartphones, tablets and games consoles.

But social media like all forms of public communication comes with some risks. Not all of these risks turn into actual problems, and if children never face any risks, they never learn how to deal with them. By helping your child understand what the risks are, you can play a big part in preventing them from turning into problems.

Understand the risks children may need to deal with

What they could see or do :

- Seeing or sharing of violent, sexual and pornographic content
- Inaccurate or false information and extreme views
- Promotion of harmful behaviours including self-harm, eating disorders and suicide
- Over-sharing of personal information
- Actively or unintentionally getting involved in bullying or hurtful behaviour

Who they might meet :

- People who might bully, intimidate or frighten
- People posing behind fake profiles for mischief making, sexual grooming or identity theft

How this could affect them :

- Fear of missing out leading to excessive use or exaggeration
- Getting upset by things they have seen and being uncertain about what to do
- Engaging, or being pressured into engaging in more risky behaviour either by accident or by design

feedback@wiltshire.police.uk

- Developing unrealistic, and perhaps depressing ideals of body image and gender
- Becoming subject to peer pressure or interactions that are intense or too difficult to handle
- Creating an online reputation that may create problems for them in the future

Practical tips to minimise the risks your child might face

It's good practice for apps and websites to have safety advice and well-designed safety features which can make a real difference to how safe your child will be when using them.

Work through safety and privacy features on the apps that your child is using, or might use. Make sure they understand the point of these and how to use them. Don't be put off by believing your child knows more than you, the tools are actually quite easy to manage.

- **Ask them to show you** which social media apps they use and what they like about them. Talk about how they use them and what makes them so engaging.
- **Explain** how you can use privacy settings to make sure only approved friends can see posts and images.
- **Check if any of their apps have 'geo-location'** enabled, sharing their location unintentionally.
- **Show them how to report offensive comments** or block people who upset them.
- **Check 'tagging' settings** so that when others are posting or sharing photos online, your child's identity is not revealed. Also, get people's consent before sharing photos.
- Encourage your child to **come and talk to you** if they see anything that upsets them.

Keep talking and stay involved

In a mobile age, children can't be completely protected, even by the best privacy controls; another child may use different settings. So it's important to keep talking to your child about the implications of social media. Getting a sense of what they think is a useful place to start; you might be surprised by how much thought they may have given to the issues.

Encourage your child to think carefully about the way they, and others behave online, and how they might deal with different situations.

- People may **not always be who they say they are** online, how can this create problems?
- Why is it **unwise to meet** anyone in the real world that you've only ever met online?
- Even if you think your messages are private, remember that words and images can always be **captured and broadcast**
- People **present themselves differently online** – do they really look like that? Are they always having that good a time?
- Be aware that screens, and especially being anonymous, can lead people to say things they wouldn't say to someone's face
- What does being a good friend and a likeable person online look like?
- There can be **pressure to be part of a particular group** online or to be seen to be following a certain set of ideas. How can you take a step back and make your own decisions?

For more information

You can find out more about how children use social media, the apps they use, the risks they face, how to use privacy settings and advice and tips about how to talk to your children at :

www.childnet.com/sns
www.internetmatters.org

www.nspcc.org.uk/onlinesafety

www.parentzone.org.uk

www.thinkyouknowhow.co.uk/parents

www.askaboutgames.com

If you are concerned about online grooming or sexual behaviour online contact CEOP –
www.ceop.police.uk

If you stumble across criminal sexual or obscene content on the internet you should report it to the Internet Watch Foundation – www.iwf.org.uk

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

Bradford on Avon Town – EA11

October showed 42 crimes for this beat area, against the average of 37.6 offences for this same month over the last two years. The largest four crime groups that accounted for 86% of EA11 crime are as follows :

Violence against the Person showed 13 reported crimes, compared to an average of 8.6 offences.

Theft showed 12 reported crimes, compared to an average of 9.5 offences.

Criminal Damage showed 7 reported crimes, compared to an average of 6.8 offences.

Burglary showed 4 reported crimes, compared to an average of 5.3 offences.

Bradford on Avon Rural – EA12

October showed 26 crimes for this beat area, against the average of 24.9 offences for this same month over the last two years. The largest three crime groups that accounted for 65% of EA12 crime are as follows :

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Violence against the Person showed 9 reported crimes, compared to an average of 7.4 offences.

Theft showed 5 reported crimes, compared to an average of 4.1 offences.

Burglary showed 3 reported crimes, compared to an average of 4.4 offences.

COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA

Burglaries

In recent weeks we have continued to see burglaries across the West Wiltshire sector, with entry being gained to many properties via insecurities.

- Most burglaries are opportunistic.
- Always close and lock doors and windows when you go out – even if just for a short time – and when you go to bed at night. Don't forget doors into garages and conservatories.
- Make sure your locks and security measures comply with your insurance requirements.
- Join or start a Neighbourhood Watch scheme. Membership of a scheme is a proven deterrent to burglars.
- Keep keys, including shed and car keys, in a place where they're not visible to anyone looking in. Don't leave keys in the door, and never hide a spare key outside.
- Keep valuables hidden and not visible from windows.
- Take photographs of your valuable items for insurance purposes and keep them with your policy.
- Window locks and visible burglar alarms can act as a deterrent to criminals.
- Never leave packaging from new goods visible with your general rubbish. Criminals may see it and target your property.
- Draw curtains in the evening and leave your lights on a timer switch if you're going out.
- Never give your keys to anyone you do not know well. Change locks in a new property so that you know exactly who has the keys.
- Never keep large amounts of cash in the house.
- Consider keeping expensive jewellery, house deeds and other important items in a home safe, anchored to the brick work.

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal "tasking meeting" where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

Op Artemis

Op Artemis is a force wide priority to tackle rural crime and hare coursing within our communities. Patrols have been conducted in recent weeks in the woods near to Great Cumberwell and in Monkton Farleigh.

COMMUNITY SPEEDWATCH (CSW)

Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant town and parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;

There have been no targeted speed checks within Bradford on Avon in the last month.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant James Williams – james.williams@wiltshire.pnn.police.uk

Community Coordinator – Pc Charly Chilton – charlotte.chilton@wilstire.pnn.police.uk

feedback@wiltshire.police.uk

Bradford-On-Avon Area Board Report – 28th November 2018.

Chimney safety



A clean chimney can help prevent fires and structural damage to your property. Regular cleaning of your chimney or flue will eliminate the build-up of soot and clear obstructions such as bird or animal nests, leaves and debris.

It is not enough to use a vacuum cleaner and you should make sure that your chimney or flue is inspected regularly.

Chimneys should be swept:

- At least once a year when using smokeless fuels
- At least once a year when using bituminous coal
- Every three months when burning wood
- Once a year when using oil
- Once a year when using gas

The following safety advice should always be followed when lighting an open fire or woodburning stove:

- Don't use flammable liquids such as petrol or paraffin to light your fire.
- Don't burn excessive amounts of paper or rubbish.
- Don't overload the fire with fuel.

When the fire is alight, check the loft space occasionally to make sure there is no smoke leaking from cracks, defective brickwork or mortar joints

Further information

Guild of Master Chimney Sweeps www.guildofmasterchimneysweeps.co.uk

National Association of Chimney Sweeps – www.nacs.org.uk



Getting Ready for winter



Keeping warm in the winter means using portable heaters, electric blankets or wheat-bags – but all of these carry a fire risk.

Portable heaters

- Keep heaters at least one metre (3ft) away from curtains and furniture.
- Never use portable heaters for drying clothes.
- Always unplug portable heaters before going to bed or leaving the property.
- Only use gas and paraffin heaters in well ventilated areas.

Open fires

- Keep chimneys and flues clean and well maintained, ensuring that they are swept at least once a year.
- Make sure you always use a fireguard to protect against sparks and hot embers.
- Don't hang laundry too close to the fire in case of sparks.
- Ensure that the fire is fully out before you go to bed or leave the property.

Gas fires

- A Gas Safe registered engineer should carry out installation and maintenance.
- Ventilation is essential – vents should never be blocked or obstructed.
- Do not turn any electrical switches on or off if you can smell gas.
- If you can smell gas, get out of the property and call 999.

Electric blankets

- When buying an electric blanket, go to a reputable retailer and make sure the product meets the current UK and European safety standards – for example, BEAB Approved.
- Always read the manufacturer's instructions before use.
- Never use a hot water bottle in the same bed as an electric blanket, even if the blanket is switched off.
- Unplug blankets before you get into bed unless they have a thermostat control for safe all-night use.
- When storing an electric blanket, don't fold it as this may damage the internal wiring. Store flat or rolled up.
- Examine the blanket regularly for signs of wear and tear – for example, worn or frayed fabric, scorch marks, wires poking through the material, any damage to the flex. If you find an issue, get the blanket replaced.
- Get your blanket tested by a qualified electrician at least every three years and replace blankets every ten years.



Wheat bags



Wheat bags can provide warmth, relief and comfort when used properly but, as with any product involving heat, there is a danger of fire and a risk of injury if care is not taken. Wheat bags available in shops usually contain buckwheat. Because the moisture content and volume of filling is known, the manufacturer can recommend safe heating times. If you follow the recommended heating time, the bag should not overheat, cause a fire or burn you.

Homemade wheat bags can pose a greater fire and injury risk, because the moisture content and volume is not known, and the proper heating time can't be recommended. The use of a type of wheat other than buckwheat may increase the risks of overheating, fires and burns.

Top tips

- If you want to use wheat bags, buy from a shop rather than making your own and make sure there are clear instructions.
- Ensure that the wheat bag conforms to British Standards and always follow the manufacturer's instructions with care.
- Make sure that the wheat bag is not heated for too long, or at too high a temperature, and never leave unattended during the heating process.
- Check that the microwave turntable is working properly and is not obstructed in any way. This will ensure that the bag is heated safely, without 'hot spots' being formed.
- Don't add oils to wheat bags as, over time, you will saturate the cover cloth and create an added fire risk.
- Continual heating and drying of the wheat bag may overheat it to ignition point. When heating it in a microwave, add a cup or bowl of water on the turntable to reduce this risk.
- Don't use wheat bags or heat packs as bed warmers – only use for direct application to the body.
- Don't use if the bag shows any signs of over-use, e.g. discolouration, smell of burning or charring.
- Leave bags to cool on a non-combustible surface, such as a draining board, and never reheat bags until they are completely cooled (which could be up to two hours).

Safe and Well Visits- Home safety

The Devizes area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely

- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for BOA Area; 30/08/18 – 31/10/18.

DWFRS have responded to 32 incidents in the BOA area between the dates above.

Bradford-On-Avon Fire Station Responded to a total of 41 incidents County wide in the mentioned time period. Details are listed in the table below.

Category	Incidents in BOA	Off of Station Ground incidents	Total
False Alarm	13	0	13
Fire	7	6	13
Special Service	12	3	15
Total	32	9	41
1st Pump Availability	77.8%		

Recent Notable Incidents

The Service has been busy throughout this reporting period. Chimney fire incidents are beginning to increase now the temperature is dropping, when these can be prevented by taking simple steps detailed previously in this report. The station has responded to a number of incidents on the canal, including persons trapped in the water and Carbon monoxide gas within boats from faulty or incorrectly installed fuel stoves and heaters.

Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the



home. We will also have a conversation about improving an individual's health and well-being. As part of this service we are targeting canal boat owners/occupiers with this specific risk in the Bradford-On-Avon patch.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;
<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Darren Masini

Temporary Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.

Email: Darren.masini@dwfire.org.uk

Tel: 07739899635/01722 691247

www.dwfire.org.uk

October 2018

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

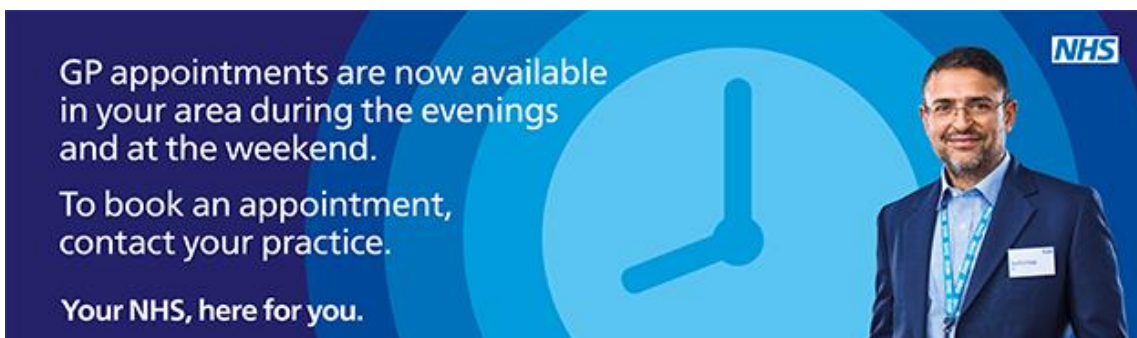
News

Improved access to GPs

From 1 October 2018 people registered with a Wiltshire practice are able to book routine appointments to see a GP, practice nurse or other health professional in the evenings from 6.30pm to 8pm, and at weekends and Bank Holidays.

Across the population of Wiltshire there is an additional 235 hours per week of clinical time in this move to improve access to health services.

You won't always be able to see your registered GP and may need to go to a different practice in your area to take up the after-hours and weekend appointments.



GP appointments are now available in your area during the evenings and at the weekend.

To book an appointment, contact your practice.

Your NHS, here for you.

GP Alliance

The Wiltshire GP Alliance (WGPA) is a not-for-profit group made up of almost all the GPs across Wiltshire. It aims to help practices work better together to improve GP resilience, and stimulate and share improvements – for instance with availability of GP appointments – across the county.

WGPA are managing the improved access provision in Wiltshire which means surgeries are now working together to provide extra appointments in the evening and at weekends.

The alliance is still in its early days but they aim to provide more services ‘at scale’ by supporting genuine cooperation between practices, and help stabilise the workforce, and facilitate transformation to solve problems in health and care.

BaNES, Swindon and Wiltshire Sustainability and Transformation Partnership

Click on the banner to read an update from the STP or go to www.bswstp.nhs.uk/news.



News archive

Read more news from Wiltshire CCG in our [news archive](#) – www.wiltshireccg.nhs.uk/news/news-archive

Have your say

[Back to top](#)

Urgent GP appointments

We want to hear your views on accessing urgent GP appointments – appointments that are booked on the day and are for patients who have health problems which cannot wait for a routine appointment.

Tell us what you think by completing the [short survey](#) on our website – www.wiltshireccg.nhs.uk

Campaigns

Help Us Help You

This winter, NHS England and Public Health England are introducing a new overarching brand that brings together all the winter pressures campaign activity - Help Us, Help You. In recent years there has been an increasing emphasis on people taking responsibility for staying healthy and managing their own health and Help Us, Help You is a powerful new way to build on this.

**HELP US
HELP YOU**

STAY WELL THIS WINTER

The first phase of national advertising and promotion is focusing on increasing the number of people who call 111 when they have an urgent but not life-threatening medical need. The aim is reduce the number of people going to A&E departments or calling 999. The NHS 111 campaign runs from 1 October to 25 November 2018.

The next phase is Stay Well This Winter which in October is encouraging people to get a flu vaccination, and then in November includes messaging around early and effective treatment for respiratory ailments. The November campaign will focus on older people and people with long-term health conditions.


Other campaign elements in coming months will focus on extended GP access, NHS 111 online and pharmacy.

Keep Antibiotics Working

Public Health England's 'Keep Antibiotics Working' campaign returned on Tuesday 23rd October to alert the public to the risks of antibiotic resistance with the aim of reducing patient's expectation for antibiotics.

Whilst antibiotics are vital for treating many infections, there is evidence that antibiotics are often used when they are not needed, for example, for viral infections such as colds or flu where they are not effective or for illnesses that can get better by themselves. Research has shown that this is, at least in part, due to patients expecting antibiotics, without understanding that they may not be effective for their illness.

**Taking ANTIBIOTICS when
you don't need them puts
you and your family at risk**

Keep  Working



To find out more about the campaigns we are supporting visit
www.wiltshireccg.nhs.uk/campaigns

Do you follow us?

[Back to top](#)

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Area Board Update November 2018

Key findings from Campervan and Comments Tour 2017

Last summer's Campervan and Comments Tour saw Healthwatch Wiltshire staff and volunteers travel 400 miles around Wiltshire to gather the views and experiences of people of all ages on health and care services.

Taking to the roads in a classic 1969 VW campervan, we parked up at a variety of locations around the county, collecting 2,077 comments during the two-week tour.

Overall, we received more positive comments than negative ones.

A full report with recommendations will be available soon.

This project was conducted under Healthwatch Wiltshire's previous provider, Evolving Communities.



What people told us...

Most people were happy with the treatment they received from their GP but were unhappy about long waiting times to get appointments.

Hospital maternity, children's and cancer services were highlighted as good, but long waits to see consultants drew negative comments.

Communication between hospitals and other services came in for criticism, and experiences of using social care services appeared to be inconsistent.

Delays in accessing mental health services were the main concern for most people, but many also said staff were helpful and treated them well.

Most people told us they were happy with their dentist and the quality of treatment they received, whether NHS or private.



Community participation in National Armed Forces Day 2019 events

Aim:

The project's aim is to enable communities from around Wiltshire to engage with and participate in the activities around the National Armed Forces Day event in Salisbury in June 2019 and a request for funding from the Bradford on Avon Area Board.

Executive Summary:

The Community Engagement Manager, along with the Library Heritage and Arts Team, will work to deliver three projects that will require community involvement and provide a lasting legacy following the events.

- Social media photograph campaign as part of the event launch
- Community art tapestry project to be displayed at the event in June
- Human poppy world record attempt at the event in June

Funding will be requested from area boards to support each of the three projects as outlined below in this report.

Benefits:

This project directly addresses both Wiltshire Council's and the Bradford on Avon Area Board's local priorities including:

- Combatting loneliness and isolation
- Improve our mental health
- Provide more activities for older people
- Provide positive activities for young people
- Improving affordable access to arts and cultural activities
- Increasing volunteering and providing skills
- Creating a lasting legacy for National Armed Forces Day 2019

Proposal:

- ***Social media photograph campaign as part of the launch of the National Armed Forces Day 2019***

Community members will be encouraged to take pictures that show what the armed forces mean to them within Wiltshire, and to post them on social media sites such as Twitter, Instagram and Facebook using the hashtags #SalisburyNAFD and #BradfordOnAvon

Each Community Engagement Manager will capture 5-10 images in their community area including a NAFD official flag.

As well as promoting the event, the images will be used to create a collage for display at the events in June. The collage design will be something that represents the armed forces and the communities support for them.

- **Community art tapestry project to be displayed at National Armed Forces Day 2019**

Wiltshire Council will commission an artistic lead to work with community groups in each of the 18 community areas, identified by Community Engagement Managers, to create a tapestry, which will be combined together to form one larger piece to be displayed at the event in June. This will create a lasting legacy for the event which can be displayed around the county at Libraries, Campuses and Hub and future events.

- **Human poppy world record attempt**

Community members will be encouraged to come to Salisbury on the Sunday of the weekend of events to participate in a "human poppy". This will be created by providing participants with a coloured poncho and arranging them into the shape of a poppy (see image below).

The aim of this will be to break the World Record for the largest ever human poppy which is currently 2,567 people. We aim to get between 3,500 and 4,000 people to take part. This could involve providing transport from around the county by putting on coaches from each community area to ensure the event is inclusive and anyone can take part.

In order to officially break the world record there is a significant amount of impartial monitoring required by Guinness. There will be costs involved in this and other parts of the attempt which are outlined below.



Funding:

Funding is requested from Bradford on Avon Area Board for aspects of the project as outlined in the table below.

Item	Amount
1/18 th of the cost of commissioning artistic lead for the community art project and tapestry	£200.00
1/18 th of the cost of 4,000 ponchos of various colours	£300.00

Cost of 1 x 52 seater coach from Bradford on Avon community area on Sunday 30 June 2019	£500
1/18 th of the cost of equipment, resources and security to support participants of human poppy	£500
Total	£ 1,500

Broad Time scales:

The project will run from now until the weekend of Events around National Armed Forces Day on Saturday 29 June 2019. Below are broad timescales to complete the project

Task Name	Start Date	End Date
Agree funding from Community Area Boards	November 2018	February 2019
Social media photograph campaign		
Community photos taken and posted on SM	February 2019	March 2019
Collage created	April 2019	May 2019
Community Art project		
Commission artistic lead to work with Community Areas to create tapestry	December 2018	February 2019
Artistic lead work with communities to create tapestry	February 2018	May 2019
Human Poppy		
Promotion of event by CEMs/Communications team at Wiltshire Council	November 2018	June 2019
Logistics confirmed and booked – transport, ponchos, security arrangements etc	November 2018	May 2019

Recommendation:

That Bradford on Avon Area Board

- I. Notes the report and supports the Community Participation in National Armed Forces Day 2019 events project as outlined above
- II. Supports the proposal and awards £1,500 towards the costs of the local element of the project

Peter Dunford, Community Engagement Manager

Report to	Bradford on Avon Area Board
Date of Meeting	28/11/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
<p>Applicant: Bradford on Avon Bowls Club Project Title: Organic Maintenance and Improvement Programme for Bowling Green</p> <p>View full application</p>	£2340.00
<p>Applicant: Bradford on Avon Town Council Christmas Lights Committee Project Title: Bradford on Avon Christmas Lights Switch on.</p> <p>View full application</p>	£2000.00
<p>Applicant: West Wilts Gymnastics and Fitness Project Title: West Wilts Gymnastics and Parkour Safety Pits</p> <p>View full application</p>	£1000.00
<p>Applicant: Monkton Farleigh Village Hall Project Title: Monkton Farleigh Village Hall window replacement</p> <p>View full application</p>	£800.00
<p>Applicant: Wiltshire Music Centre Trust Ltd Project Title: My Science Fair 2019</p> <p>View full application</p>	£2500.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure. The budget shows current uncommitted expenditure of £18,653 in 2018/19.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3071	Bradford on Avon Bowls Club	Organic Maintenance and Improvement Programme for Bowling Green	£2340.00
<p>Project Description: Purchase of equipment to set up an Organic Maintenance and Improvement Programme for the Bradford on Avon Bowls Club bowling green. This organic work will be carried out in future by Club members which will reduce the dependence on outside contractors and reduce the annual cost by 2.5 to 3k pa thus ensuring the long term financial sustainability of the Bowls Club.</p> <p>Input from Community Engagement Manager: The beneficiaries of the project will be local people, both existing members and new, and will provide a welcoming facility to visitors and local families for their events. All members, particularly seniors, will be actively involved in sport and socially integrated at modest prices. Events are run for young people, such as the Scouts, and the facility is available for public hire with equipment and instruction coaching provided. The Club is a progressive modern club with Men, Ladies and Youth sections and is a member of Bowls England and the Wiltshire Bowls Association.</p> <p>The Club has decided to change to an organic system of grounds maintenance and to have more members carrying out the work. The savings to the Club will be 2.5k to 3k pa from year three of this new programme. We plan to make our experience available to other sports clubs in BoA and in the county of Wiltshire.</p> <p>The BoA Bowling Green is now in the ownership of BoA Town Council following the asset transfer of Culver Close recreation ground. The Club receives a grant of £ 4,000 per annum from the Town Council towards its total bowling green maintenance costs of approx.£ 8,000 per annum, so the Area Board would be contributing towards a 3-way funding partnership with the Club and the Town Council.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3093	Bradford on Avon Town Council Christmas Lights Committee	Bradford on Avon Christmas Lights Switch on	£2000.00
<p>Project Description: Every year the Christmas Lights committee organises the annual Christmas Lights Switch-On which is facilitated by the Town Council for the benefit of the town, local villagers and visitors to the town alike. The event is important in the annual</p>			

calendar and features the lights switch-on together with entertainments and refreshments. As well as helping to sustain a good community spirit, some of the local shops stay open late and the crowds attending provide a spending boost for the local economy. The event is co-ordinated by local businesses and community groups in association with the Town Council, and is the traditional start of the countdown to Christmas and the celebrations of local restaurants, pubs and other businesses.

Input from Community Engagement Manager:

In previous years the Town Council has hired in much of the infrastructure however the event has grown such that they have now agreed to procure their own infrastructure to ensure the event is sustainable. The Town Bridge lights have recently been removed and replaced in time for the new Christmas LEDs to light up the town.

The Town Council has contributed funding from revenue streams and its reserves and has secured business sponsorship and sales income towards this £ 12,000 project. An Area Board contribution of £ 2,000 towards capital items would be a one-off contribution towards set-up costs and more modest event costs in future years will be covered by the Town Council.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2989	West Wilts Gymnastics and Fitness Club	Gymnastics and Parkour Safety Pits	£1000.00

Project Description:

We are looking to fund the installation of safety pits filled with foam for safe Parkour Gymnastics and Trampolining training. This new installation will also make Gymnastics more accessible for people with specialist needs due to the increased safety it will give participants.

Input from Community Engagement Manager:

Many individuals will benefit from this project including existing members and those who will be recruited as a result of the project. The installation of the safe landing pits will mean that the club’s existing gymnasts, trampolinists and parkour members will be able to learn more difficult skills in a safer environment and this will increase their skill levels. This in turn will be evident at the events, competitions and displays they attend which will draw new participants to these sports and the club as people see what our members can do.

The new facility will mean that we can expand our Adult Programme and Pre-School Programme as it will provide a safer environment in which participants can learn. We currently have programmes both for Home Educated children and for Autistic Adults, the latter in partnership with the National Autistic Society. We would also hope to expand both these provisions and reach out to other Disability groups once we can offer the soft landing pit as an additional facility for learning.

As we draw more participants into the facility as a result of the publicity the new soft landing area receives, we will be able to cross-sell our existing activities both to young people and to adults to increase their up-take as well. The club already provides Pre-School daytime and weekend classes, Recreational Gymnastics and Trampolining, evening and weekend Parkour sessions, School daytime and after-school bookings, fitness classes, a fitness suite and Parties. This means we will constantly be encouraging more individuals to take up physical activity especially in our target groups of 7-16 year olds and adults.

Towards the £ 10,000 costs of the installation, the Club has raised £ 3,000 from the Trowbridge Area Board, £ 1,000 from the Westbury Area Board and the balance from activities including competitions, sponsorship, a Bar B Q and raffle.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3057	Monkton Farleigh Village Hall Committee	Village Hall window replacement	£800.00

Project Description:

Replacement of rotten wooden frames in the 1990s extension, where the windows are in kitchen toilets and storeroom.

Input from Community Engagement Manager:

The whole village community would benefit from this project. The hall is used by organisations such as the Parish Council and Womens Institute as well as Knit and Natter and a fortnightly community Coffee Morning which provides social contact for the members of our community who may find it difficult to get out of the village. Commercial hirers include a weekly Pilates class and weekly Martial Arts classes for children - if these were not running in the hall the participants would have to travel to Bradford on Avon to access similar facilities. Also the hall acts as the village place of safety in our Disaster Plan and we need to be able to keep it dry and warm should the occasion arise.

The village hall committee has very limited means and serving a small community they have difficulty in making ends meet. They are taking steps to reduce their fuel expenditure and have other maintenance issues that need addressing. They need to be prudent and keep some reserves for unplanned situations.

A grant of £ 800 from the Area Board can be made without the need for match funding from the applicant.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3095	Wiltshire Music Centre Trust Ltd.	My Science Fair 2019	£2500.00

Project Description:

My Science Fair is a free interactive day of performances workshops and presentations aimed at engaging young people in music and science. Returning for its seventh year the Fair invites participation from c.400 children and their families from Bradford on Avon and the surrounding area. This free inclusive event aims to excite and stimulate young minds by providing outstanding cross-curricular experiences including experiments and exhibitions, performances and workshops led by professional musicians. Prior to the Fair we will support c.30 school pupils aged 5-11 to plan and develop their own science experiments as part of a My Science Fair competition.

Input from Community Engagement Manager:

My Science Fair is a free inter-generational event which attracts over 400 children and their families from Bradford on Avon and the surrounding area including pupils from Christchurch Primary School. The Fair provides an educational, fun and inspiring opportunity for young people to engage in scientific exploration and music-making, enhancing their knowledge of these subjects and supporting educational and personal development outcomes. Children feel a sense of ownership of the projects that they create, gain in confidence and enjoy new experiences as part of the Fair. These outcomes are supported by high quality activities led by professional musicians and scientists from leading universities and institutions. Activity leaders and panellists for My Science Fair 2018 included engineers from Bath and Durham Universities, engineers from Anthony Best Dynamics and top musicians Adriano Adewale and David Garcia. The Fair is also focused on encouraging community cohesion and involvement across all ages and abilities. Through fundraising the organisers are able to make participation in My Science Fair free to all to support participation from young children from low income households.

Throughout the lead up to the fair the organisers will keep accurate records of data to aid with evaluation. They will ask those pupils who are designing a science experiment to answer a short series of baseline questions in order to assess their prior experience of science activities outside the classroom. On the day of the fair the organisers will create displays which encourage those attending to give their feedback in a creative way so as to be inclusive for people of all ages and abilities. They will also have volunteers on the day to take feedback in person. Furthermore all participants will be asked to complete a questionnaire during or post event in which the organisers will gather more in depth feedback to evidence whether or not the project achieved its stated aims.

The Wiltshire Music Centre has fundraised £ 4,749 from sponsorship and grants towards project costs of £ 7,249. My Science Fair is an annual project and the organisers aim to reduce their dependency on grant funding by continuing to develop income for the project from Corporate Sponsorship - previous sponsors include Anthony Best Dynamics and Ebeni.

A one-off contribution by the Area Board could be considered this time, but for ongoing annual support a more appropriate funding source would be the Colonel Llewellyn Palmer Educational Charity.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Peter Dunford

Community Engagement Manager

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Grant Applications for Bradford on Avon on 28/11/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3071	Community Area Grant	Organic Maintenance and Improvement Programme for Bowling Green	Bradford on Avon Bowls Club	£2340.00
3093	Community Area Grant	Bradford on Avon Town Council Christmas Lights Switch on.	Bradford on Avon Bicycle Event	£2000.00
2989	Community Area Grant	West Wilts Gymnastics and Parkour Safety Pits	West Wilts Gymnastics and Fitness	£1000.00
3057	Community Area Grant	Monkton Farleigh Village Hall window replacement	Monkton Farleigh Village Hall	£800.00
3095	Community Area Grant	My Science Fair 2019	Wiltshire Music Centre Trust Ltd.	£2500.00

ID	Grant Type	Project Title	Applicant	Amount Required
3071	Community Area Grant	Organic Maintenance and Improvement Programme for Bowling Green	Bradford on Avon Bowls Club	£2340.00

Submitted: 13/10/2018 19:38:29

ID: 3071

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Organic Maintenance and Improvement Programme for Bowling Green

6. Project summary:

Purchase of equipment to set up an Organic Maintenance and Improvement Programme for the Bradford on Avon Bowls Club bowling green. This organic work will be carried out in future by Club members which will reduce the dependence on outside contractors and reduce the annual cost by 2.5 to 3k pa thus ensuring the long term financial sustainability of the Bowls Club.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1LF

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Sport, play and recreation

Other

If Other (please specify)

Increased volunteering by Club members

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2017

Total Income:

£14736.39

Total Expenditure:

£13807.85

Surplus/Deficit for the year:

£928.54

Free reserves currently held:

(money not committed to other projects/operating costs)

£21718.00

Why can't you fund this project from your reserves:

50 per cent of this Capital Expenditure will be drawn from the Clubs reserves. The Annual Maintenance costs ie materials of 1800 will be drawn from current income. The Club needs to retain its reserves to fund the eventual replacement of the wooden Club House building which is over 50 years old. Also the Club will need to contribute to any proposed car parking arrangements.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4680.00		
Total required from Area Board		£2340.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Slit Tiner	2700.00	1350.00	yes	1350.00
Sprayer	750.00	375.00	yes	375.00
Scarifier	1000.00	500.00	yes	500.00
Seedfertiliser spreader	120.00	60.00	yes	60.00
Soil sampler	80.00	40.00	yes	40.00
Water Butt	30.00	15.00	yes	15.00
Total	£4680			£2340

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

People living in the Greater Bradford on Avon area. The aims are to retain existing members attract new members both social and bowling members and provide a welcoming facility to visitors and local families for their events. We aim to keep people especially seniors actively involved in sport and socially integrated at modest prices. We run events for

young people such as Scouts. The facility is available for public hire with equipment and instruction,/coaching provided. The Club is a progressive modern club for Men Ladies and Youth. It is a member of Bowls England and the Wiltshire Bowls Association. The Club has decided to change to an organic system and have more members carrying out the work. The savings to the Club will be 2.5k to 3k pa from year three of this new programme. We plan to make our experience available to other sports clubs in BoA and in the county of Wiltshire. The BoA Bowling Green is now in the ownership of BoA Town Council

14. How will you monitor this?

The Management Committee meets four times a year plus an AGM. Additional meetings are held as required eg for Green Maintenance and Improvement. A Sub Committee also meets weekly on Tuesday mornings to plan work on the green.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From the Clubs income of subscriptions match fees catering and bar sales.

16. Is there anything else you think we should know about the project?

not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3093	Community Area Grant	Bradford on Avon Town Council Christmas Lights Switch on.	Bradford on Avon Bicycle Event	£2000.00
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Submitted: 30/10/2018 11:47:16

ID: 3093

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Town Council has contributed both revenue and from reserves to fund this project. In previous years the Council has hired in much of the infrastructure however the event has grown so the TC has agreed to procure this infrastructure to ensure the event is sustainable. In future years further capital expenditure maybe required to ensure a sensible replacement plan is in place and to facilitate any further growth in the size of the event.

5. Project title?

Bradford on Avon Town Council Christmas Lights Switch on.

6. Project summary:

Every year BOATC facilitates an annual event known as the Christmas Switch on which is provided for benefit of the community and recreation of the local Community and visitors to the town which will add economical growth and developing a community spirit within the town. The event is supported by local businesses as well as Community groups and is facilitated by the Town Council. The event celebrates the switching on of the Christmas lights to mark the start of the countdown to Christmas and compliments the local businesses own celebrations. The event is held for Bradford on Avon and the surrounding communities.

7. Which Area Board are you applying to?

Bradford on Avon

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fixtures and Fittings	1000.00	Tree Sales	yes	2920.00
Swags and lights	1000.00	Sponsorship		1600.00
Electrician plus install	5000.00	Income	yes	315.00
Provision of trees	2722.56	Donations	yes	15.00
Entertainment	675.00	Town Council Revenue	yes	4000.00
Staging sound tech	800.00	Town Council Reserves	yes	1150.00
Marketing Hampers	802.44			
Total	£12000			£10000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The residents of Bradford on Avon Town and surrounding villages will benefit from this prestigious event. Likewise visitors to the town on the evening who will experience the full pre-Christmas experience with entertainment and refreshments. There will be economic benefits for businesses in Bradford on Avon both on the night of the Switch on and for the duration of the Festive Season encouraging expenditure in the town and continuity of economic growth for all other events throughout the year.

14. How will you monitor this?

Popularity and feedback is monitored by email and BOATC social media walk in visits to the Town Council and Tourism Information Centre.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This event will be funded by BOATC Budget for future years.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2989	Community Area Grant	West Wilts Gymnastics and Parkour Safety Pits	West Wilts Gymnastics and Fitness	£1000.00
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Submitted: 01/08/2018 17:34:01

ID: 2989

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

NA

5. Project title?

West Wilts Gymnastics and Parkour Safety Pits

6. Project summary:

We are looking to fund the installation of safety pits filled with foam for safe Parkour Gymnastics and Trampolining training. This new installation will also make Gymnastics more accessible for people with specialist needs due to the increased safety it will give participants.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0XE

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

NA

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2017

Total Income:

£234632.00

Total Expenditure:

£235610.00

Surplus/Deficit for the year:

£-978.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We don't hold sufficient reserves to fund this project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Gymnova Installation	10000.00		Sponsored Tumble	yes
			Bag Packs	
			Recreational Competition	yes
			Summer Raffle	
			Summer BBQ	
			Sponsorship	yes
			Trowbridge Area Board	
			Westbury Area Board	
Total	£10000			£9000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Trowbridge
Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Many individuals will benefit from this project our existing members and those who we will recruit as a result of the project. The installation of the safe landing pits will mean that our

existing gymnasts trampolinists and parkour members will be able to learn more difficult skills in a safer environment and this will increase their skill levels. This in turn will be evident at the events competitions and displays they attend which will draw new participants to these sports and to West Wilts as people see what our members can do. The new facility will mean that we can expand our Adult Programme and Pre-School Programme as it will provide a safer environment in which participants can learn. We currently have programmes both for Home Educated children and for Autistic Adults the latter in partnership with the National Autistic Society and we would also hope to expand both these provisions and reach out to other Disability groups once we can offer the soft-landing pit as an additional facility for learning. As we draw more participants into the facility as a result of the publicity the new soft-landing area receives we will be able to cross-sell our existing activities both to young people and to adults to increase their up-take as well Pre-School daytime and weekend classes Recreational Gymnastics and Trampolining evening and weekend Parkour sessions School daytime and after-school bookings fitness classes and fitness suite and Parties. This means we will constantly be encouraging more individuals to take up physical activity especially in our target groups of 7-16 year olds and adults.

14. How will you monitor this?

We hold a detailed database of all our members and keep records of who attends our sessions. In this way we can monitor the demographics of our membership and monitor our target age-groups to see how membership is increasing and changing.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

NA

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3057	Community Area Grant	Monkton Farleigh Village Hall window replacement	Monkton Farleigh Village Hall	£800.00
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Submitted: 01/10/2018 10:52:19

ID: 3057

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Monkton Farleigh Village Hall window replacement

6. Project summary:

Replacement of rotten wooden frames in 1990s extension. Windows are in kitchen toilets and storeroom.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 2QD

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2018

Total Income:

£4990.01

Total Expenditure:

£4550.67

Surplus/Deficit for the year:

£439.34

Free reserves currently held:

(money not committed to other projects/operating costs)

£3170.76

Why can't you fund this project from your reserves:

As a hall serving a small community we have difficulty in making ends meet. We are taking steps to reduce our fuel expenditure and also are aware that there are other maintenance issues that need addressing. We also prefer to be prudent and keep some reserves for unplanned situations.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£845.00		
Total required from Area Board		£800.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
4 windows	845.00	Our reserves	yes	45.00
Total	£845			£45

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our whole village community will benefit. The hall is used by organisations such as Parish Council and WI as well as Knit and Natter and a fortnightly community Coffee Morning which provide social contact for the members of our community who may find it difficult to get out of the village. Commercial hirers include a weekly Pilates class and weekly Martial Arts classes for children - if these were not running in the hall the participants would have to travel to Bradford-on-Avon to access similar facilities. Finally, the hall acts as the village place of safety in our Disaster Plan and we need to be able to keep it dry and warm should the occasion arise.

14. How will you monitor this?

Asking hirers their opinion of the condition of the hall.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will be completed within a year.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3095	Community Area Grant	My Science Fair 2019	Wiltshire Music Centre Trust Ltd.	£2500.00
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Submitted: 31/10/2018 15:59:56

ID: 3095

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

My Science Fair 2019

6. Project summary:

My Science Fair is a free interactive day of performances workshops and presentations aimed at engaging young people in music and science. Returning for its seventh year the Fair invites participation from c.400 children and their families from Bradford on Avon and the surrounding area. This free inclusive event aims to excite and stimulate young minds by providing outstanding cross-curricular experiences including experiments and exhibitions performances and workshops led by professional musicians. Prior to the Fair we will support c.30 school pupils aged 5-11 to plan and develop their own science experiments as part of a My Science Fair competition.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1DZ

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Inclusion, diversity and community spirit
Technology & Digital literacy
Other

If Other (please specify)
Music Movement Science

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2018

Total Income:

£1174229.00

Total Expenditure:

£1039438.00

Surplus/Deficit for the year:

£118928.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£239171.00

Why can't you fund this project from your reserves:

The level of free reserves held by the organisation is equal to approx. 3 months expenditure to protect against future risk. We are unable to spend these funds on project costs if we are to ensure the long-term resilience of the organisation.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£7249.00	
Total required from Area Board		£2500.00	
Expenditure		Income	Tick if income
(Itemised	£	(Itemised	confirmed
expenditure)		income)	£

Arist Fees		Balance Brought Forward		
Workshops and Performances	3300.00	My Science Fair 2018	yes	1782.00
Venue Hire	1000.00	Fundraising (Corporate Sponsorship) - TBC		500.00
Freelance Staff Costs	91.00	Fundraising (Grants / Other) - TBC		2467.00
Marketing Costs	850.00			
Competition Prizes	200.00			
Irrecoverable VAT	600.00			
Management Charge at 20 project cost	1208.00			
Total	£7249			£4749

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?
Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?
My Science Fair is a free intergenerational event which attracts over 400 children and their families from Bradford on Avon and the surrounding area including pupils from Christchurch Primary. The Fair provides an educational fun and inspiring opportunity for young people to engage in scientific exploration and music-making enhancing their knowledge of these subjects and supporting educational and personal development outcomes - children feel a sense of ownership of the projects that they create gain in confidence and enjoy new experiences as part of the Fair. These outcomes are supported by high quality activities led by professional musicians and scientists from leading universities and institutions. Activity leaders and panellists for My Science Fair 2018 included Bath and Durham Universities professors' engineers from AB Dynamics and top musicians Adriano Adewale and David Garcia. The Fair is also focused on encouraging community cohesion and involvement across all ages and abilities. Through fundraising we are able to make

participation in My Science Fair free to all to support participation from young children from low income households.

14. How will you monitor this?

Throughout the lead up to the fair we will keep accurate records of data to aid with evaluation. We will ask those pupils who are designing a science experiment to answer a short series of baseline questions in order to assess their prior experience of science activities outside the classroom. On the day of the fair we will create displays which encourage those attending to give their feedback in a creative way so as to be inclusive for people of all ages and abilities. We will also have volunteers on the day to take feedback in person. Furthermore, all participants will be asked to complete a questionnaire during or post event in which we will gather more in depth feedback to evidence whether or not the project achieved its stated aims.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

My Science Fair is an annual project for which we fundraise each year. We aim to reduce our dependency on grant funding by continuing to develop income for the project from Corporate Sponsorship - previous sponsors include Anthony Best Dynamics and Ebeni.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



Project: My Science Fair 2019

A proposal for Bradford on Avon Area Board

The continuation and development of an educational project aimed at inspiring engagement in music and science outside of the classroom through exciting workshops, experiments and live performances

Summary

Returning for its seventh year, My Science Fair is a day of performances, workshops and presentations aimed at engaging young people in the worlds of music and science. Attended by up to 400 participants, including children and their families, this free event aims to excite and stimulate young minds by providing outstanding experiences, in the form of displays, concerts and hands-on exhibitions. Pupils from local schools are also encouraged to take part in our Project Exhibition, in which they design and complete a project or experiment, create a display for the itself fair, and to present it to judges as a part of a competition.

The fair has been enormously successful in previous years, incorporating large numbers of children and bringing together high-quality musical and scientific experiences. We aim to continue to build on this platform, looking to maximise engagement and give attendees the opportunity to take part in more experiences on the day.



We would like to thank Bradford on Avon Area Board for their generous funding of this project in 2013 and their support of Wiltshire Music Centre's Creative Learning Programme. We are now fundraising for this valuable project to take place in March 2019.

About Wiltshire Music Centre

Wiltshire Music Centre is currently celebrating its 20th Anniversary. Over the past twenty years Wiltshire Music Centre has built a reputation as a professional concert hall of exceptional quality rooted in community participation and involvement. The Centre attracts world-renowned performers across the classical, world, contemporary, jazz and folk genres, including The Orchestra of the Age of Enlightenment, Jazz pianist Gwilym Simcock, Professor of Piano at the Royal Academy of Music, Joanna MacGregor OBE, folk group Calan and Ghanaian master drummers Kakatsitsi, to present over 150 concerts a year, involving more than 1,000 professional, community and young musicians. The Centre provides a permanent home for local orchestras, choirs and community groups, and works extensively with local schools and special needs groups through a varied Creative Learning Programme in Wiltshire and beyond. Interactive family concerts offer thousands of children and their families, many who live in rural isolation or with a low income, the opportunity to attend concerts at an

affordable price. Over 800 young musicians rehearse here weekly, with 60,000 people using the Centre each year. The Centre works strategically with key local and national partners to deliver an exemplary programme of concerts, education and community work which encompasses all ages, abilities and backgrounds. It is a first-class 300 seat concert hall with a superb acoustic and 9 workshop and teaching spaces. There is no provision like it in the area.

Project Detail

- **My Science Fair Event (March 2019):** My Science Fair is a day-long free community event which provides an educational, fun and inspiring opportunity for young people to engage in scientific exploration and music-making. The fair provides an important opportunity to enhance children's' knowledge of these subjects through high quality, interactive activities outside of the classroom, led by professional musicians and scientists from leading universities and institutions. Activity leaders and panellists for My Science Fair 2018 included professors from the University of Bath and Durham University, engineers from Anthony Best Dynamics and top musicians, Adriano Adewale and David Garcia.

The programme will include interactive workshops, talks, displays and performances, including a Free Family Concert by professional visiting artists. In March 2018 this was delivered by award-winning ensemble, Palisander, who presented an interactive live music event with an amazing array of recorders from 6 inches to 6 feet tall, which was enjoyed by all.



- **The My Science Fair Competition:** Between November 2018 and March 2019 local school children aged 5-11 will research, design and carry out their own hands-on, investigative science experiments on music and science topics to present at the Fair. Children are engaged in science not just as a school subject, but as an interactive experience which stretches their imagination and understanding. They learn how to present their projects, research, evaluate and talk to others about their work. This process provides an independent learning experience, whereby children learn the value of scientific method, literature review and data collection, as well as an opportunity for children to realise the importance of making mistakes and why they happened. Children can present their experiments at the Fair, where they are judged in their year groups by scientists who volunteer their time to talk to each child individually about their project.



Examples of last year's (2018) projects include:

- 'How can I make music with water?'
- 'Why do fidget spinners make different sounds on different surfaces?'
- "What effect does colour have on memory?"

Need for My Science Fair 2019

There is no other opportunity like My Science Fair in the area, which offers young people the opportunity to take part in a completely free day of fun scientific and musical activities, packed with learning opportunities. It is an educational, fun, inspiring opportunity for young people and their families, many who live in rural isolation or are from forces families.

The project is also focused heavily on encouraging community cohesion and involvement across all ages and abilities. For many children, it will be the first time they have ever designed and presented their own experiment, programmed their own robot, seen a live chemistry demonstration, or heard a world-class live ensemble. Children will feel a sense of ownership of the projects that they create and present, gain a newly found confidence to work independently and develop a richer understanding of scientific method and ways they can explore their creative curiosities.

Musical exposure and activity in young people is recognised to help numeracy skills; perceptual, language and literacy skills; personal and social development, general attainment, physical development, health and wellbeing (Hallam, 2010). This subsequently leads to improved performance in other subjects across the curriculum (DCMS, 2011).

The project will also address a widely recognised need for audience development within the arts not only in the South West but nationally, by providing high-quality interactive performances aimed at young people. We are committed to fundraising to keep these free for the young people taking part, and all workshops are designed to be appropriate for a wide variety of young age groups. It is increasingly important that we encourage more young people to engage with live music and the arts to enhance their wellbeing and education.

Aims & Objectives

- to provide high quality, engaging, educational opportunities for 400 children and their families, many of whom are rurally isolated or from low-income backgrounds
- to spark an active interest in science and music in children outside of the classroom
- to enable intergenerational exchange and bring the community closer via open access workshops
- to encourage children to discover the rewarding nature of scientific exploration through their own experiments, closely linked to the National Curriculum, and share their findings
- to inspire and enhance the wellbeing of children through new activities, and a free family day out unlike any else in the area.

Outcomes

Children and their families will:

- be inspired and motivated by their experiences to continue their exploration of science and music, both inside and outside of the classroom
- have gained valuable experience of independent thinking and learning
- have a deeper understanding of the cross-curricular links between science and music
- want to participate and attend future My Science Fairs and educational events at WMC.

“The projects are mind-blowing. It’s amazing to see how children so young can come up with lovely ideas and projects” Parent

“They really understood the work...we challenged them with questions they might not have thought about and they came back with brilliant answers” Judge

Monitoring and Evaluation

Throughout the lead up to the fair we will keep accurate records of data to aid with evaluation. We will ask those pupils who are designing a science experiment to answer a short series of baseline questions in order to assess their prior experience of science activities outside the classroom. On the day of the fair we will create displays which encourage those attending to give their feedback in a creative way, so as to be inclusive for people of all ages and abilities. We will also have volunteers on the day to take feedback in person. Furthermore, all participants will be asked to complete a questionnaire during or post event in which we will gather more in-depth feedback to evidence whether the project achieved its stated aims.

Budget

Programme Activity	Description	£	£ Total
Scientist and Music fees	<i>Fees for visiting professionals to perform, lead workshops and judge the competition.</i>	3,000	
Travel and refreshments	<i>Travel and refreshment costs for visiting musicians and scientists.</i>	300	
Venue Hire	<i>Including Concert Manager</i>	1,091	
Children's Prizes and Science Bags	<i>Prizes for the competition and goody bags for young people to take home.</i>	400	
Marketing costs	<i>Including production of flyers and information for competition entries</i>	650	
Subtotal			6,041
Management fee (20%)	<i>Applied to all projects and programmes</i>	1,208	
Total expenditure:			7,249

Funding request

The total cost of the My Science Fair 2019 is £7,249. We believe that the Fair fits well with the remit of Bradford on Avon Area Board to support education, arts and culture events within North Wiltshire communities, because it brings leading scientists and world-class musicians together to run hands-on, educational workshops for children and their families, which are all free to access.

We would be most grateful if the Trustees would consider supporting the project with a grant of £2,500. We currently have outstanding applications totalling £3,500, and continue to make approaches to charitable trusts, but if we do not raise the shortfall, we will have to reduce the number of workshops on offer to fit the funding available. Thank you.

If you should require any further information to support our application, please don't hesitate to contact Annabel Green, Head of Development and Communications:

annabel.green@wiltshiremusic.org.uk or call 01225 860 110

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Bradford on Avon		
Your Name	Sarah Gibson		
Contact number	07501 719197	e-mail	sarah.gibson@wiltshire.gov.uk

2. The project

Project Title/Name	The "Floaty Boat Fund"
---------------------------	------------------------

Please tell us about the project /activity you want to organise/deliver and why?	<p>The aim of the FBF is "to prevent boaters from reaching crisis point by promoting resilience and enabling empowerment among the live-aboard boater community". Run by the boater community, for the boater community, the FBF hopes to raise monies from the local authorities towards a programme of whole-boater-community action including:</p>
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Important: This section is limited to 900 characters only (inclusive of spaces).

- Public relations: a programme of positive messages to show the contribution of boaters and of canal culture to the local economy and community
- Enterprise: building off the Floating Market (30th Nov for 5 days) with merchandising ideas to develop income streams and self-reliance e.g 2019 calendar, exhibition of canal life, canal-themed board games, canal festival
- Training: addressing significant, unrecognised health and safety risks through training in fire safety, stove/ chimney sweeping and other self-help courses.
- Welfare: promoting the services available at The Hub - including foodbank, debt, universal credit and other advice - to the boater community

In addition, the FBF will be seeking charitable giving through an online fundraising page, benefit gigs and donations from the Churches. Starting in a modest way but hoping to build over time, the fund will benefit individual cases of boater hardship and will patch-up vessels in need of urgent repair. A FBF "Launch Party" to begin the fundraising is planned before Christmas, open to boaters and non-boater "supporters".

Where is this project taking place?	Along the Kennet and Avon Canal through our community area, including Limpley Stoke, Avoncliff, Bradford on Avon and Staverton
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When will the project take place?	Launching December 2018
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What evidence is there that this project/activity needs to take place/be funded by the area board?	The vulnerability of, and prejudice shown against, the live-aboard boater community is an ongoing issue which requires affirmative action. Meetings have been held with Canal and Rivers Trust, MP, Town Council, Police, headteachers to discuss how best to help.
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How will the local community benefit?	An empowered and self-reliant live-aboard boater community will be able to help themselves, rather than seeking charity from the community or public purse. A thriving canal and boater community will enhance the appeal of the town and provide a boost to the economy from tourism.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	There are recent examples of anti-social behaviour against the live-aboard boater community. A number of individuals are in severe hardship and a small number of boats are in need of urgent repair.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	The canal and its live-aboard boater community is an important cultural asset to the area		
What is the desired outcome/s of this project? Promoting resilience and enabling empowerment of the live-aboard boater community			
Who will be responsible for managing this project? The Floaty Boat Fund Working Group, under the auspices of BoACAN			
3. Funding			
What will be the total cost of the project?	£ 3,000		
How much funding are you applying for?	£ 1,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Bradford on Avon Town Council	1,000	
	Online donations, Churches	1,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	A constitution and bank account for the FBF is now established through the auspices of BoACAN (Bradford on Avon Community Area Network), a bona fide community partnership with a track record of doing good work in the community.		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> X The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> X Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Councillor Sarah Gibson		Date: 20/11/18	
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Bradford on Avon		
Your Name	Trevor Carbin		
Contact number	07757 506470	e-mail	trevor.carbin@wiltshire.gov.uk

2. The project

Project Title/Name	Staverton Marina Slipway Trees		
Please tell us about the project /activity you want to organise/deliver and why?	This project will replace approx. 15 no. existing trees that have died with 15 no. trees of a similar species, noted to be Alder and Flowering Cherry.		
Where is this project taking place?	Staverton Marina Slipway		
When will the project take place?	Spring 2019		
What evidence is there that this project/activity needs to take place/be funded by the area board?	Wiltshire Council is the landowner but does not have the resources for these tree works through corporate budgets, hence the bid to the Area Board and Parish Council.		

How will the local community benefit?	Through improved amenity and streetscene		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Wiltshire Council / Woodland Trust project for WW1 centenary commemoration.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	It supports the local priority for greening the village.		
What is the desired outcome/s of this project? Environmental enhancement			
Who will be responsible for managing this project? Wiltshire Council grounds maintenance contractor, Idverde			
3. Funding			
What will be the total cost of the project?	£ 1,380		
How much funding are you applying for? Please note that only capital funding is available	£ 1,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Staverton Parish Council	£ 380	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Through Wiltshire Council grounds maintenance contractor, Idverde.		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified			
<input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Trevor Carbin			Date:20/11/2018
Position in organisation: Wiltshire Councillor			

Grounds Maintenance Report/Quotation 1139sa**SITE- Staverton Marina Slipway Trees****REF- Trevor Corbin****DATE- 11/04/2018****AUTHOR- Steve Ayliffe****Variation Works @ Staverton Marina Slipway Trees.**

Thank you for asking idverde to quote for these works. We can offer the following based on this specification after our recent site visit.

1. To replace approx. 15 No. existing trees that have died with 15 No. trees of similar species which is noted to be Alder and Flowering Cherry . The works will be achieved by the following method:-
2. Supply and plant 10 No. Alnus glutinosa and 5 No. Prunus 10-12 girth bare rooted and deliver to site together with 15 No. timber rounded, pointed tree stakes, and plastic tree ties.
3. To excavate the planting holes to accommodate the root balls without restriction, position stake to tree and ram into position. Fill in the planting hole with the previously removed soil mixed with tree planting compost, shaking the tree as works proceeds to ensure there are no resultant air pockets within the in- fill soil and firm in by treading.
4. Attach the tree tie around the tree and secure to the tree stake.
5. To supply and fit proprietary tree strimmer guards around the base of each tree to prevent any accidental damage during maintenance visits.
6. It is noted that all access and egress is via the various estate footpaths, parking area's and steps where present.
7. All rubbish to be removed from site upon completion of works to our waste recycling areas or local authority transfer station and site left clean and tidy.

The works described above can be carried out for the total sum of £1,379.79 +VAT.

We trust you find the above acceptable and of interest and look forward to receiving your instructions in due course. If you have any queries please do not hesitate to contact me.
For and on behalf of idverde.



Steve Ayliffe (Contracts Manager).

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 12th November 2018			
1.	Attendees and apologies			
	Present:	Sarah Gibson (Chair), Trevor Carbin, Johnny Kidney - Wiltshire Councillors Simon Taylor, Tony Smith – Wingfield PC Matthew Midlane – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ruth Fulton – Limpley Stoke PC Andrew Pearce – Holt PC Geoge Monkford, Westwood PC Simon McNeil-Ritchie – Bradford on Avon TC David Thomas, Andy Cadwallader - Highways Peter Dunford – Community Engagement Manager		
	Apologies:	Ann-Marie Cooper - Friends of Woolley John Barnes, Richard Warren - Winsley PC Dom Newton - BoA Town Council		
2.	Notes of last meeting			
		The minutes of the previous meeting held on 3 rd September 2018 were previously circulated.		
3.	Financial Position			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		See Finance sheet. Remaining budget standing at £4,813		
4.	Top 5 Priority Schemes			
a)	4696 Winsley concerns	<p>Hartley Farm Lane / Church Farm one way – One way on UC6104. DT confirmed it would be possible to have one way working in a north bound direction. Traffic Order and signs costs would be in the region of £2500 to £3000.</p> <p>Request for bus stop cage on Limpley Stoke Road – Cost estimate of £481 approved by PC. CATG approved scheme.</p> <p>Melbourne Close to village footway – request for bollard. PC have purchased bollard and identified location. DT to issue works order to Ringway for install.</p> <p>Ashley Lane – request for cost estimate for provision of kerbs opposite 178a to 180.</p>	<p>Awaiting feedback from PC</p> <p>Works ordered. Due December.</p> <p>DT to issue works order to Ringway for install.</p> <p>DT to provide cost estimate.</p>	PC
b)	4528 Winsley Hill. At Canal Bridge	Request for pedestrian route over bridge and defined walking route to west of bridge. Option 4 chosen as preferred option. Substantive CATG bid made. Cost estimate £20,000. PC £10K, bid for £10K. Substantive bid successful.	Next action undertake detail design and programme works for 2019/20.	
c)	Station approach – Bradford on Avon	Further site meeting has taken place. Possible low raised table at junction entrance.	Revised proposals to be drawn up and costed for next meeting and for Town Council comment. Probable substantive bid for 2019	
d)	Wingfield	Request for footway resurfacing south of 21d Frome Road to The Willows. Revised estimate of £13,211 approved by PC.	Works ordered. Due 19 th December.	

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	Monkton Farleigh	<p>MM raised new issue of narrowing of existing carriageway on approach to village and requested this should be signed. Site visit undertaken. Suggestion made to use "road narrows" signs and SLOW markings.</p> <p>Request also made to extend 20mph, metrocount request form completed and submitted.</p>	<p>Works ordered, install likely early December.</p> <p>Await result of metrocount.</p>	
f)	Limpley Stoke	<p>Signs requested at The Twizzle to prevent vehicle access. PC confirmed that bollards not possible. Local resident has put up 'Road Closed' sign. Wording should be 'Unsuitable for motor vehicles'.</p>	<p>New sign agreed by Group. Estimate £100. £50 CATG / £50 PC. Order to be placed.</p>	DT
5.	Other schemes for action but not yet a priority			
a)	Turleigh Hill / Belcombe	<p>Area for investigation now covers length from Avoncliff junction up to 30mph terminal point. Dog walkers, runners, children use this dangerous stretch.</p>	<p>Site visit to be arranged.</p>	DT/SG/ SM-R
b)	Safety at B3109 Wildcross junction, South Wraxall	<p>Visibility from B3109 Wildcross to the north is the main concern. Hedge growth is the problem. Hedge has now been cut back.</p>	<p>TC to ask PC if hedge trimming has helped.</p>	TC
c)				

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	Other Requests / New Issues			
a)	Wingfield Church Lane	Traffic calming proposal by the PC in vicinity of school. Possible use of "cushions".	Site visit to be arranged. PC to talk to residents.	DT/ST
b)	Wingfield A366	Request for a speed limit reduction by Stowford Manor Farm from 60mph to 40 mph. Tony Smith made presentation on growing levels of activity at this location. Discussion on options took place. Cost of review would be £ 2.500.	PC to consider options and come back to a future meeting	PC
c)	Westwood, Jones Hill	Request for width restriction to prevent oversize vehicles getting stuck in lane	DT to consider options and report back to future meeting	DT
d)	Woolley Street BoA	Request for raised road hump at 20/40 terminal point	Town Council and Friends of Woolley to undertake site visit	TC/ A-MC
e)	Bradford on Avon	Market Street – vehicle overruns of footway at top of hill. Options discussed raising kerb and bollards.	Wait for assessment report on impact of removing yellow boxes	
f)	Bradford on Avon	Rickfield (off Grove Leaze) request for pavement repairs. Suggestion that elected member inspects area.	AC and Town Council to discuss with residents	AC/ TC
g)	Bradford on Avon	Trowbridge Road – kerb / footway overruns – SG to undertake site visit. AC advised of bid for footway resurfacing which will increase kerb height. Bid result due March.	On hold pending installation of signal controlled crossing at Poulton	
h)	Bradford on Avon	Priory Close – request for parking bays to be marked.	Referred to TC for further consideration	TC
7.	Other items			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Holt	Neighbourhood plan suggestions discussed. Group agreed a Phase 1 to move forward with gates at either end of the village and identification of measures to highlight the presence of the mini roundabout at the western end of the village. Ham Green and parking refuges as Phase 2. Designs and cost estimate for Phase 1 with PC who are reviewing type of gate proposed.	Action with PC	AP
b)	Bradford on Avon 20mph speed limit	Need for additional carriageway roundel in St Margarets Street identified. Included on Ad hoc lining order.	Works due shortly	
c)	Freight Management	Group agreed to meeting outside of CATG to discuss impact of Bath Air Quality Plan on local network. SG advised of meeting with Cabinet Member for Highways. Verbal update to be given at meeting.	Area Board meeting on 28 November to discuss	All parishes
d)	Staverton flood gates	Revised quotes for gates is £12,112. Awaiting instruction to proceed or not.	Fund raising to be expedited.	PD
e)	Bradford on Avon Preservation Trust	Discussion on works in conservation areas and option to pay for enhanced materials. Trust have identified compound location and areas around the town for enhanced materials.	Trust to discuss arrangements further with AC.	
f)	Woolley Green	TB raised a query of the signing of the speed limit at Woolley Green.	DT to investigate further	

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	Any Other Business:	Limpley Stoke Crow Hill – request for quote for key clamp hand rail. Monkton Farleigh, Broadstones – request for drop kerbs and length of footway.	RF to provide location plan / photos. DT to get quote. PC to confirm exact location so estimate can be prepared.	RF/DT MM/ DT
9.	Date of Next Meeting: Monday 18 February 2018, County Hall at 4pm			

Bradford on Avon Community Area Transport Group

Highways Officer – David Thomas

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Bradford CATG

FINANCIAL SUMMARY

BUDGET 2018-19

£10,062.00 CATG ALLOCATION 2018-19

£11,853.00 2017-18 Underspend

Contributions

430 Winsley PC for rugby club hardstanding (received)
4000 B on A TC for Winsley road / Wine street build out (invoice sent)
150 Staverton Marina carriageway roundels
1685 Winsley PC for Dane Rise Hartley Farm ladder markings
1151 Upper South Wraxall village gates
6606 Wingfield PC for footway
240 Winsley PC for bus stop clearway
300 Monkton Farleigh PC
50 Limpley stoke PC for the Twizzle

total available

£36,527.00

Previous year commitments

Bradford on Avon Winsley Road / Wine street build out
South Wraxall village gates
Staverton Marina carriageway roundels
Winsley Dane Rise Hartley Farm ladder markings
Winsley rugby club hardstanding

8000 Actual
4792 Complete
300 Actual
£3,370 Actual
860 Actual

New Schemes

Wingfield Frome Road footway
Winsley Limpley Stoke Road - bus stop clearway
Monkton Farleigh road narrows signs and slow markings
Limpley Stoke the Twizzle - no motor vehicles sign

13211 Estimate
481 Estimate
600 Estimate
100 Estimate

Total **£31,714.00**

Remaining Budget **£4,813.00**

Other schemes

Winsley Melbourne Close Bollard
Winsley Ashley Road kerbline

100% PC funded
100% PC funded

Bradford on Avon Health and Wellbeing Group

Note of meeting held on 10 September 2018 at Bradford on Avon Library

Present:

Peter Dunford (Chairman) - Community Engagement Manager, Wiltshire Council

Councillor Jennie Parker – Bradford on Avon Town Council and Chairman BoA
Dementia Action Alliance

Ginnie Heads – Living Well Project Worker, Age UK Wiltshire

Dave Payne - Health Trainer, Wiltshire Council

Wendy O’Grady – Chairman, Seniors Forum and U3A

Anne Baldie – Community Connector, Carers Support Wiltshire

1. Apologies:

Councillor Johnny Kidney – Member for Winsley and Westwood, Wiltshire Council

Ruth Randall – Bradford on Avon and Melksham Health Partnership

Jo Harris - Community Library Manager, Wiltshire Council

Karen Wade, Assistant Commissioner, Adult Care Commissioning, Wiltshire Council

2. Minutes of meeting on 2 July

Minutes agreed.

Walking for the Mind, a new dementia walk launched by Wiltshire Council in July (during the heatwave!) is now becoming established and attracting regular attendees.

PD has invited Karen Spence from Wiltshire Public Health to scope a possible future event around childrens mental health and is waiting on a proposal for future discussion.

The situation regarding waiting times at the doctor’s surgery has not improved. Older patients are being directed straight to the Transforming Care of Older People team for expedited attention. Councillor Dave Garwood, on behalf of the Town Council, is

meeting with the Health Partnership for bilateral discussions. There is a “Patients Forum” being held on Tuesday 18 September at the Health Centre in Station Approach at 7pm, where this matter will no doubt be raised.

3. Find out your blood pressure and help improve your future health

Dave Payne reported that this week, 10-14 September, was “Know Your Numbers Week”, a campaign to encourage blood pressure checks. Having high blood pressure can lead to a number of future health problems including certain types of dementia and increased chances of heart attack and stroke.

Blood pressure checks are happening at Council offices in Trowbridge, Chippenham and Salisbury and on request at local pharmacies.

Blood Pressure UK has a guide explain high, low and normal blood pressure readings <http://www.bloodpressureuk.org/BloodPressureandyou/Thebasics>
There is also a simple tool on the NHS website for you to find out your heart age compared to your real age <https://www.nhs.uk/oneyou/be-healthier/check-your-health/heart-age-test/>

4. A Mens Shed for Bradford on Avon

Peter Dunford asked for volunteers to help him scope and take forward this project. Research would include visits to neighbouring sheds and discussion with the Town Council over possible venues.

Councillor Jim Lynch, Derrick Hunt and Richard Aylward were mentioned as potential male champions of the project.

Goodson Lodge Care Centre on Hilperton Road, Trowbridge and Corsham Mens Shed were recommended for visits.

ACTION: PD and JP in discussion with the Town Council

5. Carers Support

Anne Baldie introduced herself and the “Community Connectors” service. Anne and her colleague, Jemma, cover the Bradford on Avon area working with the GP practices, providing healthchecks (through trained nurses), 1-2-1 support and a signposting service to carers.

In the last census more than 47,000 people in Wiltshire said they provided unpaid care – that’s about 10% of the population. One in five of those devote more than 50

hours every week to caring. Research suggests that there are many more who do not identify themselves as carers formally, particularly young carers and those who care for people with needs relating to mental health or substance misuse.

Wiltshire Carers' Action Group (WCAG) has launched a five-year strategy to make sure that carers get the support they need when they need it:

- Carers have improved physical health, mental health and wellbeing
- Carers are empowered to make choices about their caring role and to access appropriate support and services for themselves and the people they care for
- Carers have the best financial situation possible, and are less worried about money
- Carers' needs, and the value of carers, are better understood in Wiltshire
- Carers influence services

Carer Support Wiltshire runs groups across the county facilitated by the Community Connectors who will help to implement this strategy at a local level.

ACTION: JP asked to shadow Anne at a future Carers Clinic to see what her work entailed

6. Seniors Forum update

Wendy O'Grady reported on forthcoming events which included a "drop-in" at The Hub on Friday 14 September at 2pm and an invitation to "Meet the RUH" at St Margaret's Hall on Wednesday 3 October at 2.30pm.

A revised programme of "Activities and Organisations for Seniors in Bradford on Avon" was circulated. All agreed it was a very helpful timetable and should be displayed prominently in public venues across the town and villages. Wiltshire Council continues to provide seed-corn funding for the operation of the SF, such as hall hire, refreshments and printing.

7. Wellbeing Wednesdays Update

In Jo Harris' absence, Dave Payne advised that WW activities at the library had included introductory sessions on essential oils, tai chi, zumba, chair ballet, baby yoga and massage. There had generally been a good take up for these taster events. The health training programme was building up well with a number of new referrals for personal health plans.

ACTION: Carers Support Wiltshire were invited to participate in the WW through providing a display and literature

8. Dementia Friendly BoA Update

Jennie Parker reported on a post-diagnosis support workshop supported by researchers from the University of Bristol with the Forget Me Nots, a group living with dementia. The meeting brought together practitioners from around the region to discuss what support people get post-diagnosis in their area; what has worked/helped; what was offered but did not help; and what would have been useful for improving post-diagnosis care and support. It is clear that there is an emerging postcode lottery, depending on where you live. A detailed report of the meeting will be discussed by the Dementia Action Alliance at its next meeting.

A programme of dementia awareness continues with a session for 3 political parties on 3 October and one in the planning for the Rotary Club. Tailored sessions will also be delivered by Alzheimers Support in the primary schools this term.

Other work includes the establishment of a network of Safe Places and an awards ceremony to reward good practice in November.

9. Living Well Project Update

Ginnie Heads reported that there had been 12 new referrals to the service in recent weeks and the caseload continues to grow. A volunteer handyman has been recruited for urgent repairs to the homes of isolated, elderly clients. GH continues to attend the Leg Club on a Monday and The Hub on a Wednesday as part of her ongoing work.

10. Any Other Business

PD mentioned efforts to support the boater community in response to requests from certain individuals for help. The Churches have collected for boaters in need and The Hub provides food parcels and hot lunches plus a debt advice service. Working with the Julian House boater outreach service and building off the success of the floating market, there are plans to help boaters help themselves through developing new merchandising and other entrepreneurship. It is hoped that a "Floaty Boat Fund" can be established by way of grants and donations. This will be run for boaters, by boaters and funders, with the aim of supporting the community on matters of wellbeing and hardship.

11. Date of Next Meeting

Monday 10 December 2018, Bradford on Avon Library at 10.30am